



CITY OF ABSECON
Municipal Complex
500 Mill Road
Absecon, New Jersey 08201

Carie A. Crone, RMC
Municipal Clerk

Phone (609) 641-0663 x101
Fax (609) 645-5098

CITY COUNCIL

May 19th, 2016

REGULAR MEETING - 7:00 PM

AGENDA

FLAG SALUTE

INVOCATION – Reverend Dave Cobb (retired)
Absecon Presbyterian Church

ROLL CALL

PRESIDENT’S STATEMENT ON THE SUNSHINE LAW

NOTIFICATION THAT THIS MEETING IS ELECTRONICALLY RECORDED

REPORTS Council Committees
Mayor
Administrator/CFO
Clerk

PUBLIC PORTION

REGULAR MEETING AGENDA

2016 ORDINANCES FOR INTRODUCTION

- 11 An Ordinance Establishing Salary Ranges for the City of Absecon.
- 12 An Ordinance Amending Chapter 320 of the Code of the City of Absecon Regarding towing.

CONSENT AGENDA

- 92 Approving the Insertion of a special item of revenue into the 2016 Municipal Budget to allow for the receipt of \$5,000.00 from the State of NJ Highway Traffic Safety – Click it or Ticket.
- 93 Supporting the Click it or Ticket Mobilization of May 23-June 5, 2016.
- 94 Granting a Raffle License to Saint Elizabeth Ann Seton Church.
- 95 Granting 50-50 Licenses to the Charles A. Hammell American Legion Post 28 for the Concerts in the Park.
- 96 Allowing for the Absecon Education Foundation's Annual City-Wide Yard Sale.
- 97 Appointing Two Part-Time Special Law Enforcement Officers, Class II.
- 98 Authorizing change order No. 1 for the Pitney Park Tennis Court Upgrades for the City of Absecon.
- 99 Authorizing Remington, Vernick & Walberg, City Engineers, to administer the construction and inspection of the Pitney Park Baseball Field improvements - Phase III.
- 100 Appointing a Full-Time Tax Clerk.
- 101 Appointing a Part-Time Tax Clerk.

APPROVAL OF BILL LIST - \$

APPROVAL OF MINUTES

Regular Meeting Minutes – 5/5/2016

PUBLIC PORTION

ADJOURNMENT

CITY OF ABSECON

ORDINANCE 11-2016

**AN ORDINANCE ESTABLISHING SALARY RANGES
FOR THE CITY OF ABSECON**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ABSECON CITY, NEW JERSEY that this ordinance hereby adds job titles to ordinance 6 of 2016. This ordinance reads as follows:

Tax Clerk	\$ 35,000.00 to 40,000.00 Per Annum
Part Time Tax Clerk	\$ 15.00 to 25.00 Per Hour

DATED: _____

SIGNED: _____
John R. Armstrong, Mayor

ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk

CITY OF ABSECON

ORDINANCE 12-2016

**AN ORDINANCE AMENDING CHAPTER 320 OF THE CODE OF THE CITY
OF ABSECON REGARDING TOWING**

WHEREAS, the Council of the City of Absecon periodically reviews certain ordinances and makes appropriate amendments and modifications thereto; and

WHEREAS, the Council is desirous of amending the Towing Ordinance to clarify permissible charges for activities such as winching;

WHEREAS, the Council further wants to clarify that storage charges may not be imposed for motor vehicles held at the directions of a police or firefighting authority; and

WHEREAS, modifying the Towing Ordinance will allow city officials, towing companies and the general public to more fully understand charges to be imposed for certain services performed by towing companies; and

WHEREAS, such amendments would be a benefit to the health, safety and welfare of the traveling public to more fully understand charges to be imposed for certain services performed by towing companies; and

NOW THEREFORE, BE IT ORDAINED, by the Municipal Council of the City of Absecon, County of Atlantic and State of New Jersey that Chapter 320 of the Code of the City of Absecon shall be amended as follows:

Section 1 - Section 320-6E shall be amended by added the following language at the end of said section:

Notwithstanding anything in this section to the contrary, no fee for storage may be levied against the owner of any vehicle that is being held or stored due to an order of law enforcement or firefighting agency during the time period that such order is in effect. Once the order has been lifted, the Absecon Police Department shall send a certified letter to the owner of the vehicle notifying that individual or entity that the order has been lifted. Storage charges may be imposed at the rates set forth in this chapter beginning on the fourth day after the date the certified letter has been acknowledged as received by owner or someone acting on his behalf.

Section 2 – There shall be added a Section 320-6F of the Code of the City of Absecon which shall read as follows:

Additional Fees: Fees may be charged by the towing company, regarding vehicles that have been involved in accidents, for the use of oil dry, towing overturned vehicles, towing vehicles out of the water or marsh, winching, which shall be charged only for time when the actual winching occurs and must be charges and documented in 30 minute intervals and for standby or waiting time for serious or fatal motor vehicle accidents or when the tow truck has to remain on the scene for an extended period of time while police are investigating. Such waiting time can only be charged after the first 15 minute period has expired since the tow truck arrival. After said 15 minute period has expired, waiting time must be charged and documented in 15 minute intervals.

Section 3 – Repealer. Any Ordinance or any part of an ordinance which is inconsistent with the provisions of this ordinance are hereby repealed to the extent of any such inconsistency.

Section 4 – Effective Date. This Ordinance shall take effect upon final adoption and publication pursuant to law.

Section 5 – Severability. If any section, part or term of this ordinance is ruled invalid by a body of competent jurisdiction, the same shall be severed from the ordinance as a whole and the remaining portions of the ordinance shall remain in full force effect.

DATED: _____

SIGNED: _____
John R. Armstrong, Mayor

ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk

CITY OF ABSECON

RESOLUTION 92-2016

A RESOLUTION APPROVING THE INSERTION OF A SPECIAL ITEM OF REVENUE INTO THE 2016 MUNICIPAL BUDGET TO ALLOW FOR THE RECEIPT OF \$5,000.00 FROM THE STATE OF NJ HIGHWAY TRAFFIC SAFETY – CLICK IT OR TICKET

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the City of Absecon will receive \$5,000.00 from the State of New Jersey Highway Traffic Safety and wishes to amend its 2016 Budget to include this amount as revenue.

NOW THEREFORE, BE IT RESOLVED that the Council of the City of Absecon hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$5,000.00, which is now available as revenue from:

Miscellaneous Revenue
Special Items of General Revenue Anticipated with Prior Written Consent of the
Director of Local Government Services:
State and Federal Revenues Offset with Appropriations:
NJ Highway Traffic Safety – Click It or Ticket; and

BE IT FURTHER RESOLVED, that the Municipal Clerk forward two copies of this resolution to the Director of Local Government Services.

Dated: May 19th, 2016

**This is to certify this is a true copy of
a Resolution adopted by the Council
of the City of Absecon at a work and
regular meeting held on May 19th, 2016.**

ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk

CITY OF ABSECON
RESOLUTION 93-2016

**A RESOLUTION SUPPORTING THE CLICK IT OR TICKET
MOBILIZATION OF May 23-June 5, 2016**

WHEREAS, there were 560 motor vehicle fatalities in New Jersey in 2015; and

WHEREAS, a large percentage of the motor vehicle occupants killed in traffic crashes were not wearing a seat belt; and

WHEREAS, use of a seat belt remains the most effective way to avoid death or serious injury in a motor vehicle crash; and

WHEREAS, the National Highway Traffic Safety Administration estimates that 135,000 lives were saved by safety belt usage nationally between 1975-2000; and

WHEREAS, the State of New Jersey will participate in the nationwide *Click It or Ticket* seat belt mobilization from May 23 – June 5, 2016 in an effort to raise awareness and increase seat belt usage through a combination of high visibility enforcement and public education; and

WHEREAS, the Division of Highway Traffic Safety has set a goal of increasing the seat belt usage rate in the state from the current level of 91% to 93%; and

WHEREAS, a further increase in seat belt usage in New Jersey will save lives on our roadways.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Absecon, declares its support for the *Click It or Ticket* seat belt mobilization both locally and nationally from May 23 – June 5, 2016 and pledges to increase awareness of the mobilization and the benefits of seat belt use.

Dated: May 19th, 2016

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Regular Meeting held on May 19th, 2016.**

ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk

CITY OF ABSECON

RESOLUTION 94-2016

**A RESOLUTION GRANTING A RAFFLE LICENSE
TO ST. ELIZABETH ANN SETON CHURCH**

WHEREAS, St. Elizabeth Ann Seton Church has applied for a license to conduct a raffle at 591 New Jersey Avenue on Sunday, July 17th, 2016.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ABSECON,
that

1. The following facts are hereby found and determined:
 - (a) The Applicant is qualified.
 - (b) The members designated to conduct the raffle are bona-fide active members.
 - (c) The members designated to conduct the raffle are of good moral character and have never been convicted of a crime.
 - (d) The Raffle will be conducted according the Raffles Licensing Law and the Rules of the Legalized Games of Chance Control Commission.
 - (e) The proceeds are to be disposed of for a purpose permitted by the Raffles Licensing Law.
 - (f) There is satisfactory proof that no payment will be made for conducting the Raffle or assisting therein except to the extent allowed by the law.
 - (g) There is satisfactory proof that the award is of the nature and amount allowed by the Raffles Licensing Law.
 - (h) The rental to be paid for equipment, if applicable, does conform to the schedule of authorized rental prescribed by the Rules of the Control Commission.
 - (i) The license is granted.
2. The City Clerk is hereby authorized and directed to execute and deliver the proper certificates of the aforesaid Findings and Determinations in the Form prescribed and specified by the Legalized Games of Chance Control Commission.

Dated: May 19th, 2016

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Copy of a Resolution adopted by the
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regular meeting held May 19th, 2016.**

**ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk**

CITY OF ABSECON

RESOLUTION 95-2016

A RESOLUTION GRANTING 50-50 LICENSES TO THE CHARLES A. HAMMELL AMERICAN LEGION POST 28 FOR THE CONCERTS IN THE PARK

WHEREAS, The Charles A. Hammell American Legion Post 28 has applied for a license to conduct 50-50's at Heritage Park in Absecon on several Sundays as follows: 7/3, 7/10, 7/17, 7/24, 7/31, 8/7.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ABSECON, that

1. The following facts are hereby found and determined:
 - (a) The Applicant is qualified.
 - (b) The members designated to conduct the 50-50's are bona-fide active members.
 - (c) The members designated to conduct the 50-50's are of good moral character and have never been convicted of a crime.
 - (d) The 50-50's will be conducted according the Raffles Licensing Law and the Rules of the Legalized Games of Chance Control Commission.
 - (e) The proceeds are to be disposed of for a purpose permitted by the Raffles Licensing Law.
 - (f) There is satisfactory proof that no payment will be made for conducting the 50-50's or assisting therein except to the extent allowed by the law.
 - (g) There is satisfactory proof that the award is of the nature and amount allowed by the Raffles Licensing Law.
 - (h) The rental to be paid for equipment, if applicable, does conform to the schedule of authorized rental prescribed by the Rules of the Control Commission.
 - (i) The license is granted.

2. The Municipal City Clerk is hereby authorized and directed to execute and deliver the proper certificates of the aforesaid Findings and Determinations in the Form prescribed and specified by the Legalized Games of Chance Control Commission.

Dated: May 19th, 2016

This is to certify that this is a true copy of a Resolution adopted by the Council of the City of Absecon at a Regular Meeting held May 19th, 2016.

ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk

CITY OF ABSECON

RESOLUTION 96-2016

**A RESOLUTION TO ALLOW FOR THE ABSECON EDUCATION
FOUNDATION'S ANNUAL CITY-WIDE YARD SALE**

WHEREAS, The City Council of the City of Absecon is supportive of the Absecon Education Foundation and its events; and

WHEREAS, the Absecon Education Foundation's Annual City-wide Yard Sale will be held on Saturday, June 4th, 2016 (rain date Sunday, June 5th, 2016); and

WHEREAS, certain waivers and permissions need to be granted.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Absecon, that:

- 1) Any and all ordinance regulations which would prohibit The Absecon Education Foundation's annual city-wide yard sale from occurring are hereby temporarily waived for June 4th, 2016 (rain date June 5th, 2016).
- 2) Any and all mercantile licenses, which would be required for all participants of this annual city-wide yard sale, are hereby waived and no yard sale permits will be sold for Friday, Saturday or Sunday through City Hall. All permits for June 4th, 2016, (rain date June 5th, 2016) must be obtained through the Absecon Education Foundation.

Dated: May 19th, 2016

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ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk

CITY OF ABSECON

RESOLUTION 97-2016

**A RESOLUTION APPOINTING TWO PART-TIME
SPECIAL LAW ENFORCEMENT OFFICERS, CLASS II**

WHEREAS, there is a need to fill two vacancies for part-time Special Law Enforcement Officers, Class II in the Police Department of the City of Absecon; and

WHEREAS, Andrew Morgan and Peter Chalk have indicated a willingness to serve as Part-Time Special Law Enforcement Officers, Class II of the Absecon City Police Department at \$15.00 an hour.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and with advice and consent of the Council of the City of Absecon, County of Atlantic, that Andrew Morgan and Peter Chalk, are hereby appointed as Part-Time Special Law Enforcement Officers, Class II in the Police Department of the City effective May 21st, 2016.

Dated: May 19th, 2016

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regular meeting held May 19th, 2016.**

**ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk**

CITY OF ABSECON

RESOLUTION 98-2016

**A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 FOR
THE PITNEY PARK TENNIS COURT UPGRADES FOR THE
CITY OF ABSECON**

WHEREAS, the City of Absecon has contracted with All Surface Asphalt Paving, 528 Hardenberg Ave, Point Pleasant, New Jersey for tennis court upgrades in the City of Absecon; and

WHEREAS, the nature and reason of the change is to adjust the contract as further described in the attached Change Order No. 1, to provide an underdrain system.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the City of Absecon, New Jersey, that:

1. The foregoing facts are hereby ratified and affirmed.
2. The allegations of the preamble hereto are incorporated herein as is set forth in full.
3. The total amount of Change Order No.1 is \$9,800.00.
4. The adjusted amount of the contract based on Change Order No.1 is \$101,800.00.
5. The appropriate City officials are herewith authorized and instructed to do all things necessary to carry out the intention of this Resolution.
6. The authorization for the proper officials to execute Change Order No. 1 is hereby given.

Dated: May 19, 2016

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Regular meeting held May 19, 2016.**

**ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk**

Client: CITY OF ABSECON
 Project: PITNEY PARK TENNIS COURT UPGRADES
 File No.: 01-01-U-033

Contractor: ALL SURFACE ASPHALT PAVING
 528 HARDENBERG AVENUE
 POINT PLEASANT, NEW JERSEY 08742

REASON FOR CHANGE: Install two (2) underdrain pipes across the north side of the west tennis courts; connect to existing inlet; restore disturbed tennis court surface and striping

THE TIME PROVIDED FOR COMPLETION OF THIS PROJECT IS: UNCHANGED INCREASED BY 604 CALANDAR DAYS

UPON EXECUTION THIS DOCUMENT SHALL BECOME AN AMENDMENT TO THE CONTRACT DECREASED BY _____ CALANDAR DAYS

TYPE OF CHANGE	ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	AMOUNT
Supplemental	S1	Underdrain System	1.00	LS	9,800.00	9,800.00

CITY OF ABSECON

RESOLUTION 99-2016

**A RESOLUTION AUTHORIZING REMINGTON, VERNICK & WALBERG,
CITY ENGINEERS, TO ADMINISTER THE CONSTRUCTION AND
INSPECTION OF THE PITNEY PARK BASEBALL FIELD
IMPROVEMENTS – PHASE III**

WHEREAS, the Mayor and Council of the City of Absecon have determined the need for additional improvements at the Pitney Park Baseball Field in the City through the 2016 capital program; and

WHEREAS, the firm of Remington, Vernick & Walberg Engineers has provided a proposal to undertake the design, inspection and construction related services for the 2016 Pitney Park Baseball Field Improvements – Phase III, for a fee not to exceed \$29,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Absecon that the firm of Remington, Vernick & Walberg, Engineers, is hereby authorized to administer the construction and inspections for the 2016 Pitney Park Baseball Field Improvements – Phase III for a sum not to exceed \$29,000.00.

Dated: May 19, 2016

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regular meeting held May 19, 2016.**

**ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk**

SENIOR PRINCIPALS

Edward Vernick, PE, CME, President
Craig F. Remington, P.S. PP, Vice President
Michael D. Vena, PE, PR, CME (deceased 2006)
Edward J. Walberg, PE, PP, CME, CFM
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME

PRINCIPALS

Kim Wendell Bibbs, PE, CME
Marc DeBlasio, PE, PP, CME, CPWM, CEP
Alan Dittenhofer, PE, PP, CME
Leonard A. Falda, PE, PP, CME
Christopher J. Fazio, PE, CME
Terence Vogt, PE, PP, CME
Dennis K. Yoder, PE, PP, CME

SENIOR ASSOCIATES

Charles E. Adamson, PLS, AET
John J. Cantwell, PE, PP, CME
Richard B. Czekanski, PE, CME, BCEE
Annina Hogan, PE, RA, CME, CPWM, LEED-AP
Kenneth C. Ressler, PE, CME
Frank J. Seney, Jr., PE, PP, CME, NRIS
Gregory J. Sullivan, PE, PP, CME, DEA

PLEASE REPLY TO THE NOTED OFFICE

Remington & Vernick Engineers
232 Kings Highway East
Haddonfield, NJ 08033
(856) 795-9595

**Remington, Vernick
& Vena Engineers**
9 Allen Street
Toms River, NJ 08753
(732) 286-9220

3 Jocama Boulevard, Suite 300-400
Old Bridge, NJ 08857
(732) 955-8000

**Remington, Vernick
& Walberg Engineers**
845 North Main Street
Pleasantville, NJ 08232
(609) 645-7110

4907 New Jersey Avenue
Wildwood City, NJ 08260
(609) 522-5150

Melford Plaza I, Suite 400
16701 Melford Boulevard
Bowie, MD 20715
(240) 544-5382

**Remington, Vernick
& Beach Engineers**
922 Fayette Street
Conshohocken, PA 19428
(610) 940-1050

1000 Church Hill Road, Suite 220
Pittsburgh, PA 15205
(412) 263-2200

Univ. Office Plaza, Bellevue Building
262 Chapman Road, Suite 105
Newark, DE 19702
(302) 266-0212

**Remington, Vernick
& Arango Engineers**
The Presidential Center, Lincoln Building
Suite 600, 101 Route 130,
Cinnaminson, NJ 08077
(856) 303-1245

300 Penhom Avenue, 3rd Floor
Secaucus, NJ 07094
(201) 624-2137

May 16, 2016

Jessica Thompson, Administrator/CFO
City of Absecon
500 Mill Road
Absecon, New Jersey 08201

**RE: Pitney Park Baseball Field Improvements – Phase III
Backstop Modifications
City of Absecon
Atlantic County, New Jersey
RVW File No. M2016-143**

Dear Ms. Thompson:

Pursuant to our recent meetings, Remington, Vernick & Walberg Engineers is pleased to present this proposal to provide professional services for various site improvements at the Pitney Park baseball field complex in the City of Absecon.

Scope. As previously discussed, the proposed improvements will include new grass infields on three (3) of the four (4) baseball fields, and an extension of the pedestrian path west of the concession stand. Our scope of services will include engineering design, bid procurement, contract administration, and periodic inspections during construction.

Budget. Remington, Vernick & Walberg Engineers will complete the required services for a lump sum amount of **\$29,000.00**, to be invoiced monthly on a percent-complete basis. We are prepared to begin work on this project immediately upon your direction and City authorization to proceed.

Should you have any questions, comments, or require additional information, please feel free to contact me in our Pleasantville office by phone via (609) 645-7110 x1303 or by email via edward.dennis@rve.com.

Very truly yours,

REMINGTON, VERNICK & WALBERG ENGINEERS



Edward D. Dennis Jr., PE, PP, CPWM, CME

Original to be hand-delivered, advance service via email: jthompson@abseconnj.org

Copy service:

Councilman Chris Seher, President – City of Absecon (via email: cseher@abseconnj.org)

Mayor John R. Armstrong – City of Absecon (via email: jarmstrong@abseconnj.org)

Carie A. Crone, Municipal Clerk – City of Absecon (via email: ccrone@abseconnj.org)

Edward J. Walberg, PE, PP, CME – RVW (via email: ed.walberg@rve.com)

Marc A. DeBlasio, PE, PP, CME – RVW (via email: marc.deblasio@rve.com)

Stacey L. Wright, Assistant Controller – RVW (via email: stacey.wright@rve.com)

Correspondence File (City of Absecon)

Project File (M2016-143)

CITY OF ABSECON

RESOLUTION 100-2016

**A RESOLUTION APPOINTING A
FULL-TIME TAX CLERK**

WHEREAS, there is a need to fill a vacancy for a Full-Time Tax Clerk in the City of Absecon; and

WHEREAS, Joy Lewkowski, a current employee in the Tax Office, has indicated a willingness to perform the duties of this position.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Absecon that Joy Lewkowski be appointed to the position of Full-Time Tax Clerk at an annual salary of \$36,000.00 per year, effective June 1, 2016.

Dated: May 19, 2016

**This is to certify this is a true copy of
a Resolution adopted by the Council
of the City of Absecon at a work and
regular meeting held May 19, 2016.**

**ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk**

CITY OF ABSECON

RESOLUTION 101-2016

**A RESOLUTION APPOINTING A
PART-TIME TAX CLERK**

WHEREAS, there is a need to fill a vacancy for a Part-Time Tax Clerk in the City of Absecon; and

WHEREAS, interviews have been conducted and the person named below has indicated a willingness to serve as Part-Time Tax Clerk for the City of Absecon.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Absecon that an appointment be made as follows:

Adrienne Reyes, Part-Time Tax Clerk at \$17.00 per hour
effective June 1st, 2016.

Dated: May 19, 2016

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a Resolution adopted by the Council
of the City of Absecon at a work and
regular meeting held May 19, 2016.**

**ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk**