



**CITY OF ABSECON**  
**Municipal Complex**  
**500 Mill Road**  
**Absecon, New Jersey 08201**

**Carie A. Crone, RMC**  
**Municipal Clerk**

**Phone (609) 641-0663 x101**  
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**CITY COUNCIL**

**August 3<sup>rd</sup>, 2017**

**REGULAR MEETING - 7:00 PM**

**AGENDA**

**FLAG SALUTE**

**INVOCATION – Rev. David Cobb, Retired**  
**Absecon Presbyterian Church**

**ROLL CALL**

**PRESIDENT’S STATEMENT ON THE SUNSHINE LAW**

**NOTIFICATION THAT THIS MEETING IS ELECTRONICALLY RECORDED**

**PROCLAMATION – Lacrosse Program**

**REPORTS** Council Committees  
Mayor  
Administrator/Chief Financial Officer  
Engineer

**PUBLIC PORTION**

**REGULAR MEETING AGENDA**

**2017 ORDINANCES FOR ADOPTION**

- 08** Repealing the existing provisions of the Code of the City of Absecon, Chapter 69-Police Department in its entirety and enacting the new provisions in its place.
- 09** Establishing salary ranges for the City of Absecon.

**CONSENT AGENDA**

- 133** Establishing policies and procedures for the use of procurement cards.
- 134** Authorizing the execution of a contract renewing membership in the Atlantic County Municipal Joint Insurance Fund.
- 135** Adjusting the taxes for the 3<sup>rd</sup> and 4<sup>th</sup> quarters of 2017 and the 1<sup>st</sup> and 2<sup>nd</sup> quarters of 2018 on the property known as Earview Terrace.
- 136** Granting a Bingo License to the Holy Spirit Mother's Guild.
- 137** Granting several Raffles Licenses to the Holy Spirit Mother's Guild.

**APPROVAL OF BILL LIST - \$2,048,090.67**

**APPROVAL OF MINUTES**

Regular Meeting Minutes – 7/20/2017

**PUBLIC PORTION**

**ADJOURNMENT**

**CITY OF ABSECON**

**ORDINANCE 08-2017**

**AN ORDINANCE REPEALING THE EXISTING PROVISIONS OF THE CODE OF THE CITY OF ABSECON, CHAPTER 69 – POLICE DEPARTMENT IN ITS ENTIRETY AND ENACTING THE FOLLOWING PROVISIONS IN ITS PLACE**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ABSECON CITY, NEW JERSEY** that Chapter 69 – Police Department be amended as follows:

**ARTICLE I. GENERAL PROVISIONS**

**§69-1 DEPARTMENT ESTABLISHED.**

There shall be in the City of Absecon City, New Jersey, a Police Department which shall consist of a Chief of Police, and may include a Captain, Lieutenants, Sergeants, Patrolmen, Special Officers, Police Crossing Guards, Police Matrons, and other employees as shall be deemed advisable and appointed by the Mayor and for which City Council has approved by budget appropriation. (1997 Code § 69-1; Ord. No. 19-00; Ord No. 11-01)

**§69-2 REQUIREMENTS OF PATROLMAN**

No person who is not a citizen of the United States or who has ever been convicted of a crime shall be appointed to membership in the Police Department, and every appointee shall be of good moral character, sound in body and in good health and able to read and write the English language intelligently. No person shall be appointed who is less than twenty-one (21) years of age. No person shall be appointed without a minimum of a high school diploma or GED. (1997 Code § 69-2; Ord. No. 19-00)

**§69-3 APPOINTMENTS AND DUTIES OF CHIEF AND SUPERIOR OFFICERS; PROMOTIONS; DESIGNATION OF APPROPRIATE AUTHORITY.**

A. Requirements.

(1) The Chief of Police shall be appointed from the rank of Sergeant or above to said position by the Mayor with the approval of City Council.

(2) The Mayor, at his sole discretion, may choose to request that a promotional process be conducted for the promotion of an officer of the rank of Sergeant or above to the position of Chief of Police. The Mayor does not have an obligation to request such a promotional process and has the discretion to make an appointment to the position of Chief of Police from the rank of Sergeant or above provided the individual is qualified based upon the criteria established in Section 69-14 below.

In the event the Mayor requests that officers of the rank of Sergeant or above participate in a promotional process for the position of Chief of Police, the Mayor may choose to appoint the Chief of Police from the top three (3) individuals that have achieved the highest score in that promotional process.

B. Promotion of Other Superior Officers in the Police Department.

- (1) Sergeants and Lieutenants shall be promoted in accordance with the testing procedures outlined in Article II Promotional Procedures of this chapter. (1997 Code § 69-3; Ord. No. 19-00; Ord. No. 08-2008)

C. Duties of Chief and Superior Officers.

- (1) The duties of the Chief and superior officers shall be as prescribed in the Rules and Regulations adopted by the Police Department of the City of Absecon City.

D. Designation of Appropriate Authority.

In accordance with N.J.S.A. 40A:14-118, the Mayor of the City of Absecon is hereby designated as the Appropriate Authority and is hereby vested with the powers and duties of an Appropriate Authority as delegated by law.

#### **§69-4 POWERS AND DUTIES OF POLICEMAN.**

Members of the Police Department, in addition to the powers conferred upon them in criminal matters by the laws of the United States or the State of New Jersey, shall have the power and it shall be their duty to make complaint before the Municipal Court of the City of Absecon of every person known to him or her to have violated any of the laws of the United States or the State of New Jersey or the City Ordinances, so that the Municipal Court may order the issuance of either a warrant or summons for the appearance of the person charged with the violations of the law and ordinances coming to their knowledge in any way pursuant to the regulations governing the department. (1997 Code § 69-4; Ord. No. 19-00)

#### **§69-5 CHIEF OF POLICE, DUTIES AND QUALIFICATIONS.**

There is hereby created within the Police Department the position of Chief of Police, who shall be appointed by the Mayor with advice and consent of City Council. The Chief of Police shall be directly responsible to the Mayor as the Appropriate Authority for the efficiency and routine day-to-day operation thereof, pursuant to policies established by the Appropriate Authority under N.J.S.A. 40A:14-118. In addition, the Chief of Police shall:

- A. Administer and enforce rules and regulations and special emergency directives for the disposition and discipline of the Department and its officers and personnel.
- B. Have, exercise, and discharge the functions, powers and duties of the Department.
- C. Prescribe the duties and assignments of all subordinates, other personnel, and administer the promotional process.

- D. Delegate such authority as may be deemed necessary for the efficient operation of the Department to be exercised under the Police Chief's direction and supervision; and
- E. Report at least monthly to the Appropriate Authority in such form as shall be prescribed for the operation of the Department during the preceding month, and make such other reports as may be requested by the Appropriate Authority.
- F. For the appointment to the position of Chief of Police, a candidate shall:
  - (1) Have served as a Police Officer in the Absecon Police Department for a minimum of 10 years.
  - (2) Be a present member of the Absecon Police Department.
  - (3) Have held the rank of Sergeant or above in the Absecon Police Department for a period of time not less than three years.
  - (4) Have acquired at minimum a Bachelor's Degree in Criminal Justice from an accredited college or university.

#### **§69-6 CHARGES; PROCEDURE.**

If a charge be made of any member of the Police Department in accordance with pertinent State Statutes, specifically N.J.S.A. 40A:14-147, of incapacity, misconduct or disobedience of just rules and regulations, such member shall not be removed from office or employment until written charge or charges of the cause or causes of the complaint shall have been preferred, signed by the person making such charges, filed with the Mayor and a copy of such charge or charges served upon the officer complained against or by leaving the same at his usual place of residence with a person over fourteen (14) years of age, and after said charge or charges have been the subject of a hearing by the Mayor with notice of such hearing to be held not less than ten (10) nor more than thirty (30) days from the date of service of the complaint containing such charge(s). (1997 Code § 69-6; Ord. No. 19-00)

#### **§69-7 SPECIAL LAW ENFORCEMENT OFFICERS, CLASS II.**

A. The City of Absecon may appoint from time to time Special Law Enforcement Officers (Class II) in accordance with the New Jersey Statutes for terms not exceeding one (1) year. They shall possess and exercise all powers and duties provided by said statutes during their term of office but shall not be continued as regular members of the Police Department and shall not be entitled to tenure. The Chief of Police may authorize Special Law Enforcement Officers when on duty to exercise the same powers and authority as regular Police Officers of the Police Department, including the carrying of firearms and the powers of arrest. (N.J.S.A. 14-146.11 et seq.)

B. All Special Officers appointed by the City of Absecon shall perform their duties in accordance with N.J.S.A. 40A: 14-146.11. Officers of this class are authorized to exercise full powers and duties similar to those of a permanent, regularly appointed full-time Police Officer. The use of a firearm by a Class II Officer is authorized after any such officer has been fully certified as successfully completing training as prescribed by the Police Training Commission established in the Department of Law and Public Safety pursuant to N.J.S.A. 52:17B-70. No Class II Special Officer shall utilize any

firearm except a firearm issued to such Special Officer by the Chief of Police after the said Special Officer has completed the requisite training program. The firearm issued by the Chief of Police shall be carried by the Special Officer only while on duty performing public safety functions on behalf of the City of Absecon. A Special Officer shall return the firearm, which he or she has been assigned at the end of his or her workday assignment. No Class II Special Officer shall carry a weapon when off duty and a Class II Special Officer shall not be deemed to be on duty while performing private security duties for private employers.

C. As required by the provisions of N.J.S.A. 40A:14-146.17, the number of Class II Officers shall not exceed twenty-five (25%) percent of the total number of regular Police Officers appointed by the City of Absecon to serve at one time.

D. Preference for eligibility of applicants for Special Law Enforcement Officer Class II positions and employment shall be given to residents of the City of Absecon. If the City of Absecon cannot obtain qualified residents for appointment, such other applicants may be considered in the following order:

- (1) Residents of Atlantic County;
- (2) Residents of counties contiguous to Atlantic County;
- (3) Residents of New Jersey.  
(Ord. No. 13-09 § 69-7)

#### **§69-8 – §69-11 RESERVED.**

### **ARTICLE II. – PROMOTIONAL PROCEDURES**

#### **§69-12 APPOINTMENT OF OFFICERS.**

The Mayor of the City of Absecon in accordance with N.J.S.A. 40A:14-118 et seq. shall appoint the Chief of Police and other such officers as may be required with the advice and consent of Council. In accordance with its obligations to have appointments based upon merit and fitness, the Council of the City will confirm only those Officers who have successfully taken and completed a promotional process as herein set forth. (1997 Code § 69-7; Ord. No. 19-00)

#### **§69-13 ELIGIBILITY FOR PROMOTIONS.**

- A. All qualified Officers will be considered for all promotions for which they are eligible without regard to race, color, religion, sex, national origin, age, marital or veteran status, politics or personal favoritism, except as may be permitted by law.
- B. Officers who have received a demotion in rank for just cause other than for budgetary reasons shall not be permitted to participate in a promotional process for a period of three years beginning when the demotion took effect. Any Officer demoted for disciplinary reasons, upon re-promotion shall not retain any seniority rights for service in that rank prior to re-promotion.

C. To participate in a promotional process, an Officer must be a present member of the Absecon Police Department and comply with the following eligibility requirements:

(1) To participate in the Sergeant's promotional process, a candidate shall:

- (a) Have served as a full-time member of the Absecon Police Department for at least five (5) years continuously prior to the promotional process.
- (b) Have acquired at a minimum an Associate's Degree or 64 credits towards a Bachelor's Degree in Criminal Justice from an accredited college or university.

(2) To participate in the Lieutenant's promotional process, a candidate shall:

- (a) Have held the rank of Sergeant in the Absecon Police Department for at least one (1) year, including acting and permanent time, which must be continuous and uninterrupted prior to the promotional process.
- (b) Have acquired at a minimum an Associate's Degree or 64 credits towards a Bachelor's Degree in Criminal Justice from an accredited college or university.

(3) To participate in the Captain's promotional process, a candidate shall:

- (a) Have held the rank of Lieutenant in the Absecon Police Department for at least one (1) year, including acting and permanent time, which must be continuous and uninterrupted prior to the promotional process.
- (b) Have acquired at a minimum an Associate's Degree or 64 credits towards a Bachelor's Degree in Criminal Justice from an accredited college or university.

All promotions to the rank of Sergeant and above shall be subject to a six-month probation period which can be extended an additional six (6) months at the discretion of the Mayor for just cause. Officers not successfully completing their probationary period will, for just cause, be subject to demotion to their previous rank.

#### **§69-14 PROMOTIONAL EXAMINATION AND POINT ALLOCATIONS.**

All tests for the positions of Sergeant, Lieutenant, and Captain shall include a promotional examination, a Chief's evaluation and review of the candidate's resume and shall be prepared and administered as provided herein:

- A. Oral Examination: An oral examination shall consist of questions prepared by the Examination Committee just prior to the time of the examination. Questions must consist of law enforcement material related to the rank for which the promotional examination is being administered. Each Officer taking the oral examination must be asked the exact same question(s) as other Officers taking the oral examination for that position. The examination shall be conducted as follows:

1. Promotion to Sergeant: The examination of applicants for the position of Sergeant shall be conducted by the New Jersey State Chiefs of Police Association.
2. Promotion to Lieutenant: The examination of applicants for the position of Lieutenant shall be conducted by the Mayor, Chief of Police, and Captain of Police.
3. Promotion to Captain: The examination of applicants for the position of Captain shall be conducted by the Mayor and Chief of Police.

**B. Point Allocation.** Points shall be assigned to each applicant for each respective promotional title based upon each of the categories listed below with the maximum corresponding point allocation for each category:

1. Sergeant

Oral examination conducted by Chief's Association	50 points
Chief's evaluation	30 points
Resume	15 points
Years of Service	5 points
  
2. Lieutenant

Oral examination conducted by the Mayor, Chief, And Captain	50 points
Chief's evaluation	30 points
Resume	15 points
Years of Service	5 points
  
3. Captain

Oral examination conducted by the Mayor and Chief	50 points
Chief's evaluation	30 points
Resume	15 points
Years of Service	5 points

**C. Evaluation** – Chief of Police. Evaluations by the Chief of Police shall be in the following four areas of Officer performance and in accordance with Section 69-15F:

- (1) Leadership
- (2) Job Performance
- (3) Responsibility
- (4) Discipline

**D. Seniority:**

Each candidate shall be awarded two-tenths of a point for the candidate's completed years of service with the Department.

A maximum of 5 points will be allocated for years of service with the Department.

(1997 Code §69-10; Ord. No. 22-99; Ord. No. 19-00)



## **§69-15 RULES AND REGULATIONS FOR CONDUCTING PROMOTIONAL EXAMINATIONS.**

All examinations for the position of Sergeant, Lieutenant, and Captain shall be conducted in accordance with the following rules and regulations:

- A.** Promotional examinations shall be conducted on weekdays between the hours of 9:00 a.m. and 3:00 p.m., preferably at a municipally owned building.
- B.** A notice of the promotional examination shall be posted on the Police Department bulletin board at least 30 days prior to the examination date.
- C.** The Chief shall notify in writing each Officer eligible to participate in the promotional process. Failure to respond in writing to such notice shall disqualify the Officer from participation. Any Officer who is eligible and wants to take the promotional examination must notify the Chief in writing no later than seven days after the announcement of the promotional process. The Chief shall provide a final list of all eligible applicants to the Mayor.
- D.** Any Officer scheduled to take a promotional examination may be excused from duty for 24 hours prior to the time of the examination without pay or compensatory time.
- E.** All candidates who take a promotional examination will be allowed to see their own grade received after the official results are announced and posted, upon request within 14 days of such posting.
- F.** Job performance evaluations and review of the candidates' resumes will be completed by the Chief and the results provided to the P.B.A. shop steward or his designee prior to the oral examinations.
- G.** The oral examination shall be given by an Examination Committee made up of representatives of the New Jersey Chiefs of Police Association Examination Committee for the position of Sergeant, by the Mayor, Chief and Captain for the position of Lieutenant; and by the Mayor and Chief for the position of Captain. If for some reason the New Jersey Chiefs of Police Association cannot conduct the examination an impartial examination committee may be agreed upon by the Mainland PBA Local #77 and the City of Absecon to conduct the examinations. It is the full responsibility of the Examination Committee to determine the content and confidentiality of the examination within the guidelines as provided for by these procedures.
- H.** At least two Chiefs or Examiners will be required to administer the oral examination for Sergeant. No one conducting the examinations may reside in or be employed in Atlantic County nor have any personal knowledge of any of the candidates taking the examination.
- I.** Scoring and grading of the oral promotional examination results will be completed by the Examination Committee.
- J.** The New Jersey Chiefs of Police Association will forward the promotional examination results and the grades received by each candidate in a sealed envelope to the Chief and Mayor within five working days of the completion of the examinations.

**K.** The Mayor and the Chief will calculate for each candidate a total of all points earned for the oral examination, the Chief's evaluation, resume, and seniority. The total of accumulated points shall be the Officer's score for promotional purposes. Upon completion of the promotional process, the final ranking of the candidates shall be posted, and the candidates may request in writing to the Chief to review their individual scores.

**L.** Promotions must be made according to the ranking of the Officers' scores on the promotional list. That promotional list shall be valid for a period of two (2) years from the date of the examination and any promotions within that time shall be made in accordance with that ranking.

**M.** In the event that two or more candidates achieve the same final score, a resident of the City shall be appointed rather than a nonresident. In the event that more than one candidate achieving the same final score is a resident of the City or in the event that all achieving the same final score average are nonresidents, the Chief and Mayor shall have the responsibility of selecting the Officer to be promoted from among those with the same final score. In the event that the Chief and Mayor cannot agree on the selection as indicated above, then a Committee consisting of the Mayor, Chief and three City Council members of the Public Safety Committee shall make the selection of the Officer to be promoted.

**N.** Within ten (10) days of the date that a candidate is informed of the decision of the Mayor and the Chief on a promotion, that candidate may file a written letter of appeal with the Mayor and Chief containing the reason(s) or justification(s) for the appeal. The Mayor and the Chief will consider the request and conduct an informal hearing giving the candidate an opportunity to be heard as to the basis for the appeal. The Mayor and Chief shall then notify that candidate of their determination granting or denying the appeal and providing the bases for their decision. (1997 Code §69-11; Ord. No. 19-00; Ord. No. 05-2008; Ord. No. 08-2008)

**§69-16 – §69-20 RESERVED.**

**ARTICLE III. MUTUAL POLICE AID AGREEMENT**

**§69-21 AGREEMENT ESTABLISHED.**

Pursuant to N.J.S.A. 40A:14-156.1, there is hereby established a mutual aid agreement with all other municipalities in Atlantic County, New Jersey, which adopt a reciprocal ordinance to provide mutual police aid in case of emergency. This agreement shall apply whenever the City of Absecon City may have an emergency within its boundaries requiring additional police assistance to protect life and property or to assist in suppressing a riot or disorder and whenever another municipality in this County which has enacted a reciprocal ordinance may experience a similar emergency requiring additional police assistance. (1997 Code § 69-12; Ord. No. 19-00)

**§69-22 AUTHORIZATION TO REQUEST ASSISTANCE.**

The Chief of the Police Department of the City of Absecon City is authorized to request assistance from the Chief or other head of the police department of another municipality with Atlantic County to provide aid during and after said emergency. (1997 Code § 69-13; Ord. No. 19-00)

### **§69-23 PROVIDING ASSISTANCE.**

The Chief of the Police Department shall provide assistance to another municipality in Atlantic County making a valid request to supply such personnel and equipment as required to the extent possible without endangering persons or property within the City of Absecon City. The members of the Police Department supplying aid shall have the same powers, authority, rights, and immunities of the members of the police force of the municipality to which assistance is rendered. (1997 Code § 69-14; Ord. No. 19-00)

### **§69-24 COST OF ASSISTANCE.**

The City of Absecon City, shall, upon providing assistance to another municipality which has enacted a reciprocal mutual aid ordinance, assume the cost and expense of providing its personnel and equipment to the requesting municipality, except in such instances when the requesting municipality receives State or Federal aid by way of reimbursement. In such circumstances the cost incurred shall be submitted to the municipality requesting assistance for reimbursement to the City. (1997 Code § 69-15; Ord. No. 19-00)

### **§69-25 INJURIES INCURRED WHILE PROVIDING ASSISTANCE.**

Members of the Police Department of the City of Absecon City suffering injury, or their legal representative, if death results, while rendering assistance in another municipality shall be entitled to all such benefits such that they would have realized if injury or death had occurred in the performance of normal duties within the City of Absecon City. (1997 Code § 69-16; Ord. No. 19-00)

### **§69-26 - §69-30 RESERVED.**

## **ARTICLE IV. EMPLOYMENT OF OFF-DUTY OFFICERS**

### **§69-31 FINDINGS.**

The Attorney General of the State of New Jersey and the Division of Local Government Services have determined that members of a municipal police department may, during their off-duty hours, engage in police-related activities for private persons or entities. Pursuant to the laws of the State of New Jersey, a municipality must agree to implement a system whereby the off-duty assignments of police officers are arranged through a contract directly with the municipality and the private person or entity.

### **§69-32 REQUESTS FOR SERVICE**

A. All requests to the City of Absecon for the services of off- duty law enforcement officers in the City of Absecon for a period of one week or longer shall be forwarded to the Chief of Police for posting at least 10 days before such services are required. Any law enforcement officer, when so employed by the City of Absecon, shall be treated as an employee of the City; provided, however, that wages earned for outside employment shall not be applied toward the pension benefits of

law enforcement officers so employed, nor shall hours worked for outside employment be considered in any way compensable as over-time.

B. Members of the Police Department shall be permitted to accept police related employment for private employers or school districts only during off-duty hours and at such time as will not interfere with the efficient performance of regularly scheduled or emergency duty for the City of Absecon.

C. Any person or entity wishing to employ off-duty police shall first obtain the approval of the Chief of Police, which approval shall be granted it, in the opinion of the Chief of Police, such employment would not be inconsistent with the efficient functioning and good reputation of the Police Department and would not unreasonably endanger or threaten the safety of the officer or officers who are to perform the work.

### **§69-33 ASSIGNMENTS.**

The Chief of Police or his designee shall create and maintain a list whereby police officers may volunteer for off-duty police related activities on a rotating basis as the assignment becomes available. (1997 Code § 69-18; Ord. No. 19-00; Ord. No. 03-00)

### **§69-34 CONTRACTS WITH PRIVATE ENTITIES.**

Any private person or entity desiring to retain the services of police officers of the City of Absecon for off duty police-related activities shall file with the Chief of Police an application for the provisions of such services. The Chief of Police shall, in his sole discretion, have the absolute right to either approve or disapprove the application of such private person or entity desiring to retain the services of police officers of the City of Absecon for off-duty police-related activities. Any private person or entity which is approved by the Chief of Police for the provision of such services of police officers shall be required to enter into a contract for the provision of such services with the City of Absecon. Said contract shall include, but not limited to, the nature of duties to be performed, the location, date(s) and hours of said duties, the rate of payment for services to the officers, administrative fee to the City of Absecon, and fees for the use of City-owned equipment. The contract may also provide for deposits in advance by the contractor for services to be performed. The Chief of Police is hereby empowered on behalf of the City in accordance with this chapter. (1997 Code § 69-19; Ord. No. 19-00; Ord. No. 03-00)

### **§69-35 PAYMENT FOR OFF-DUTY ASSIGNMENTS.**

A. Said private person or entity shall pay the City of Absecon for services of police officers or for the use (or rental) of any city-owned equipment based upon the following scale:

- |     |                                   |                  |
|-----|-----------------------------------|------------------|
| (1) | Total Cost                        | \$85.00 per hour |
|     | (a) Payment to Officer            | \$65.00 per hour |
| (2) | Administrative fee/police vehicle | \$20.00 per hour |

B. Notwithstanding anything to the contrary, the City of Absecon shall not be required to allow its equipment to be used on any off-duty assignment.

(1997 Code § 69-20; Ord. No. 19-00; Ord. No. 04-2008)

### **§69-36 EMERGENCIES.**

The Chief of Police or his designee shall have the authority to order any police officer engaged in off-duty assignments within the City of Absecon to respond immediately to an emergency situation within the City of Absecon. The Chief of Police or his designee shall also have the right to order any off-duty assignment to be terminated whenever the said assignment creates an unacceptable risk to the health, safety, and welfare of the off-duty police officer and/or the citizens of the City of Absecon. In the event a police officer is assigned to an emergency situation, the Police Chief or his designee shall make note of said emergency situation, as well as the time said officer was removed from said off-duty assignment. In any situation where an off-duty police officer is called to an emergency situation, said private person or entity shall not be responsible for the pay of the officer's services or related expense to the City of Absecon until such time as said police officer and/or equipment returns to the assignment. (1997 Code § 69-21; Ord. No. 19-00; Ord. No. 03-00)

### **§69-37 INDEMINIFICATION.**

Any private person or entity requesting the services of off-duty police officers shall indemnify the City of Absecon for any and all damages which may arise from the off-duty police officer's use by said private person or entity. (1997 Code § 69-22; Ord. No. 19-00; Ord. No. 03-00)

### **§69 38 – 42 RESERVED.**

## **ARTICLE V. COMMUNICATIONS**

### **§69-43 ESTABLISHMENT.**

There shall be establish a Communication Section with the Police Department of the City of Absecon. (1997 Code §69-23; Ord. No. 16-97; Ord. No. 19-00)

### **§69-44 RESPONSIBILITIES.**

The Communications Section shall be responsible for the radio, telephone, and data communications of the various departments and agencies of the City of Absecon. (1997 Code § 69-24; Ord. No. 16-97; Ord. No. 19-00)

**§69-45 EMPLOYEES.**

There shall be one (1) Supervising Tele-communicator and as many Tele-communicators and other employees as identified and funded for by City Council in the annual salary ordinance. The employees are personnel of the Police Department and are under the control of the Chief of Police. (1997 Code § 69-25; Ord. No. 16-97; Ord. No. 19-00)

**§69-46 COMMUNICATIONS ADVISORY BOARD.**

A. There shall be established a Communications Advisory Board. The purpose of this Board shall be to advise the Chief of Police concerning internal policies and dispatching procedures relating to emergency services.

B. The Board shall consist of the following members:

- (1) The Mayor of the City of Absecon, who will serve as Chairperson.
- (2) The Administrator of the City of Absecon or designee.
- (3) The Chief of the Absecon Police Department or designee.
- (4) The Chief of the Absecon Volunteer Fire Department or designee.
- (5) The Chief of the Absecon Emergency Medical Services or designee.
- (6) The Emergency Management Coordinator of the City of Absecon or designee.
- (7) The Chair of the City Council Public Safety Committee.

(1997 Code § 69-26; Ord. No. 16-97; Ord. No. 19-00)

**DATED: August 3<sup>rd</sup>, 2017**

**SIGNED: \_\_\_\_\_**  
**John R. Armstrong, Mayor**

**ATTEST: \_\_\_\_\_**  
**Carie A. Crone, RMC, Municipal Clerk**

**Passed on first reading at a regular meeting of the Municipal Council held on July 20<sup>th</sup>, 2017.**  
**Laid over and advertised for public hearing and final adoption on August 3<sup>rd</sup>, 2017.**

**CITY OF ABSECON**

**ORDINANCE 09-2017**

**AN ORDINANCE ESTABLISHING SALARY RANGES  
FOR THE CITY OF ABSECON**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ABSECON CITY, NEW JERSEY** that this ordinance hereby adds and amends job titles to ordinance 6 of 2016. This ordinance reads as follows:

Deputy Emg Mgmt Coordinator	\$ 3,000.00 to 5,000.00 Per Annum
Part Time Special Class II Patrol	\$ 15.00 25.00 Per Hour

**DATED: August 3<sup>rd</sup>, 2017**

**SIGNED: \_\_\_\_\_**  
**John R. Armstrong, Mayor**

**ATTEST: \_\_\_\_\_**  
**Carie A. Crone, RMC, Municipal Clerk**

**CITY OF ABSECON**

**RESOLUTION 133-2017**

**A RESOLUTION ESTABLISHING POLICIES AND PROCEDURES  
FOR THE USE OF PROCURMENT CARDS**

**WHEREAS**, the Qualified Purchasing Agent has recommended that procurement cards be utilized where appropriate for purchases of and/or for the City of Absecon; and

**WHEREAS**, the use of procurement cards can be a highly beneficial tool for local governments looking to further utilize e-commerce and strengthen their purchasing controls; and

**WHEREAS**, the rules adopted by the Local Finance Board governing the use of procurement cards are set forth in N.J.A.C. 5:30-9a; and

**WHEREAS**, the law, N.J.S.A. 40A:5-16(c) establishes the specific circumstances when procurement cards can be used; and

**WHEREAS**, the City Council agrees with the Qualified Purchasing Agent recommendation; and

**WHEREAS**, the City Council find that a procurement card program would be beneficial to the City and wish to authorize their use and establish policy and procedures for their use as required by law.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Absecon hereby adopts the policy and procedures for the use of procurement cards for purchases of and/or for the City of Absecon.

**Dated: August 3<sup>rd</sup>, 2017**

**This is to certify that this is a true copy of a Resolution adopted by the Council of the City of Absecon at a Regular Meeting held August 3<sup>rd</sup>, 2017.**

**ATTEST:** \_\_\_\_\_  
**Carie A. Crone, RMC, Municipal Clerk**



## CITY OF ABSECON

### RESOLUTION 134-2017

#### A RESOLUTION AUTHORIZING THE EXEVUSTION OF A CONTRACT RENEWING MEMBERSHIP IN THE ATLANTIC COUNTY JOINT INSURANCE

**WHEREAS**, the City of Absecon (hereinafter the "MUNICIPALITY") is a member of the Atlantic County Municipal Joint Insurance Fund (hereinafter the "FUND"); and  
**WHEREAS**, the MUNICIPALITY'S membership terminates as of January 1, 2018 unless earlier renewed by a Contract between the MUNICIPALITY and the FUND; and

**WHEREAS**, N.J.S.A. 40A:11-5 (1) (m) provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the subject matter is for the purchase of insurance coverage and consultant services, provided that the award is in accordance with the requirements for extraordinary unspesifiable services; and

**WHEREAS**, N.J.S.A. 40A:11-6.1(b) provides that the MUNICIPALITY shall make a documented effort to secure competitive quotations; however, a Contract may be awarded upon a determination, in writing, that the solicitation of competitive quotations is impracticable; and

**WHEREAS**, in accordance with N.J.A.C. 5:34-2.3, a designated official of the MUNICIPALITY, has filed a certificate with the governing body describing in detail, as set forth below in this Resolution, why this Contract meets the provisions of the statutes and the regulations and why the solicitation of competitive quotations is impracticable; and

**WHEREAS**, it has been determined that the purchase of insurance coverage and insurance consultant services by the MUNICIPALITY requires a unique knowledge and understanding of the municipal exposures and risks associated with the operation of a municipal entity, and many insurance professionals are not qualified to assess these risks and exposures based upon their inherent complexity; and

**WHEREAS**, insurance coverage for municipal entities can vary greatly in the type, limits, and exceptions to coverage, and therefore particularized expertise in determining and obtaining the appropriate coverage is required to protect the MUNICIPALITY; and

**WHEREAS**, it is the goal of the MUNICIPALITY to obtain a single integrated program to provide all types of insurance coverage with a plan to limit the MUNICIPALITIES exposure; and

**WHEREAS**, the FUND has provided comprehensive insurance coverage to member municipalities since 1987; and

**WHEREAS**, since 1987, the Fund has continually refined all of the types of coverage that it provides to its members so that it offers comprehensive insurance coverage and limits to all members that is unique and cannot be purchased from a single entity in the commercial insurance market; and

**WHEREAS**, the FUND has also developed and made available to its members Safety, Risk Management and Litigation Management programs that address the specific exposures and risks associated with municipal entities; and

**WHEREAS**, the FUND provides the MUNICIPALITY with Fund Administration, Claims Review, Claims Processing, Claims Administration, Actuarial and Legal services; and

**WHEREAS**, the FUND is one of the most financially sound Municipal Joint Insurance Funds in New Jersey, and the FUND operates with strong fiscal controls, member oversight, and meets all of the requirements promulgated by the New Jersey Department of Community Affairs and the Department of Banking and Insurance; and

**WHEREAS**, as an existing member of the FUND, the MUNICIPALITY would be renewing its membership in an organization with experienced and dedicated FUND Professionals who provide specialized services to the members; and

**WHEREAS**, the membership of the FUND includes many neighboring municipalities that uniquely have similar exposures to the MUNICIPALITY, and with whom the MUNICIPALITY has existing inter-local arrangements; and

**WHEREAS**, all of the aforementioned factors categorize the award of this Contract as an "extraordinary, unspecifiable service" that cannot be duplicated, accounted for, accurately detailed, or described in a manner that truly depicts the value of the MUNICIPALITY'S membership in the FUND; and

**WHEREAS**, for all of the aforementioned reasons, it is impracticable for the MUNICIPALITY to seek competitive quotations for a Contract to provide the procurement of insurance coverage and consultant services; and

**WHEREAS**, the FUND has been organized pursuant to N.J.S.A. 40A:10-36 et seq., and as such is an agency of the municipalities that created it; and

**WHEREAS**, N.J.S.A. 40A:11-5(2) also provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the Contract is entered into with a municipality or any board, body, officer, agency or authority thereof; and

**WHEREAS**, the FUND meets the definition of an agency as set forth in N.J.S.A. 40A:11-5(2); and

**WHEREAS**, for all of the aforementioned reasons, the MUNICIPALITY desires to enter into a Contract to renew its membership with the FUND for a period of three (3) years, for insurance coverage and consultant services, as an exception to the public bidding requirements of the Local Public Contracts Law.

**NOW THEREFORE**, be it resolved by the governing body of the MUNICIPALITY as follows:

1. The MUNICIPALITY agrees to renew its membership in the FUND and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the FUND.
2. The Mayor and Clerk of the MUNICIPALITY shall be and hereby are authorized to execute the "Contract to Renew Membership" annexed hereto and made a part hereof and to deliver same to the FUND evidencing the MUNICIPALITY'S renewal of its membership.
3. In accordance with N.J.A.C. 5:34-2.3, the certificate of a designated official of the MUNICIPALITY, which details why the solicitation of competitive quotations is impracticable, is attached hereto and made a part of this Resolution.
4. The Clerk of the MUNICIPALITY is authorized and directed to place a notice of the adoption of this Resolution and the award of this Contract in the official newspaper of the MUNICIPALITY.

**Dated: August 3<sup>rd</sup>, 2017**

**This is to certify that this is a true copy of a Resolution adopted by the Council of the City of Absecon at a regular meeting held August 3<sup>rd</sup>, 2017**

**ATTEST:** \_\_\_\_\_  
**Carie A. Crone, RMC, Municipal Clerk**

**CITY OF ABSECON**

**RESOLUTION 135-2017**

**A RESOLUTION AUTHORIZING THE TAX COLLECTOR TO ADJUST TAXES FOR THE 3<sup>RD</sup> AND 4<sup>TH</sup> QUARTERS OF 2017 AND THE 1<sup>ST</sup> AND 2<sup>ND</sup> QUARTERS OF 2018 ON PROPERTY LOCATED AT 3 EARLVIEW TERRACE (BLOCK 167, LOT 3)**

**WHEREAS**, the Tax Collector, by letter attached, has notified City Council of a need to adjust the taxes for the 3<sup>rd</sup> and 4<sup>th</sup> quarters of 2017 and the 1<sup>st</sup> and 2<sup>nd</sup> quarters of 2018, for the property located at 3 Earlview Terrace (Block 167, Lot 3), in the name of 64 Riverside LLC c/o Michael Santoro.

**WHEREAS**, the adjustment is due to a tax assessment error.

**WHEREAS**, the adjustments to be made are as follows:

<b>Block</b>	<b>Lot</b>	<b>Property Address</b>	<b>Quarter/Year</b>	<b>Adjustment</b>
167	3	3 Earlview Terrace	3/2017	\$313.73
			4/2017	\$313.73
			1/2018	\$156.87
			2/2018	\$156.86

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Absecon that:

1. The 3<sup>rd</sup> and 4<sup>th</sup> quarter of 2017 and 1<sup>st</sup> and 2<sup>nd</sup> of 2018 taxes on the property located at 3 Earlview Terrace (Block 167, Lot 3) are hereby adjusted.
2. This Resolution shall take effect immediately.

**Dated: August 3<sup>rd</sup>, 2017**

**This is to certify that this is a true  
Copy of a Resolution adopted by the  
Council of the City of Absecon at a  
regular meeting held August 3<sup>rd</sup>, 2017**

**ATTEST:** \_\_\_\_\_  
**Carie A. Crone, RMC, Municipal Clerk**

# CITY OF ABSECON

Municipal Complex  
500 Mill Rd.  
ABSECON, NJ 08201



**Absecon Absolutely!**

Jessica A. Snyder, CTC  
Tax Collector

Phone (609) 641-0663 ext. 116  
Fax (609) 645-5098

July 31, 2017

Mayor & City Council  
500 Mill Road  
Absecon, NJ 08201

Dear Members of City Council,

Please have a resolution drawn up to adjust the taxes for the 3<sup>rd</sup>, 4<sup>th</sup> Quarters of 2017 and 1<sup>st</sup>, 2<sup>nd</sup> of 2018 due to a tax assessment error.

Block	Lot	Property Address	Quarter/Year	Adjustment
167	3	3 Earlview Terrace	3/2017	\$313.73
			4/2017	\$313.73
			1/2018	\$156.87
			2/2018	\$156.86

Sincerely,

Jessica A. Snyder, CTC  
Tax Collector

0.0  
 $192.00 \div 100 = 1.92$   
 $192.00 \times 3.268 = 627.46$   
 2017 Tax Rate 3.268 =  
 $627.46 \div 2 = 313.73$

3rd 2017 313.73 +  
 4th 2017 313.73 +  
 627.46 \*

Preliminary 0.0

1st 2018 156.87 +  
 2nd 2018 156.86 +  
 313.73 \*



## CITY OF ABSECON

Municipal Complex  
500 Mill Rd.  
Absecon, NJ 08201

Brian F. Conover, CTA  
City of Absecon ~ Tax Assessor

Phone (609) 641-0663 Ext-115  
Fax (609) 645-5098

### MEMORANDUM

To: Jessica Snyder, Tax Collector  
From: Brian Conover, Tax Assessor *BFC*  
Date: 10/24/2012

Re: **2017 Cancellation of Taxes for a Tax Assessment Error Correction**  
**Property Owner: 64 Riverside LLC C/O Michael Santoro**  
**Property Address: 3 Earlview Terrace**  
**Block 167, Lot 3**

The 2017 tax assessment for the above captioned property was incorrectly assessed for a total value of \$173,400. The correct 2017 total tax assessment should have been \$154,200 based upon a 2016 tax appeal judgment issued by the Atlantic County Board of Taxation. Therefore, I am requesting a Resolution for a Cancellation of Taxes for the difference in the incorrect total tax assessment of \$19,200 for 2017 and a credit adjustment for the 2018 Preliminary Tax Bill.

**CITY OF ABSECON**

**RESOLUTION 136-2017**

**A RESOLUTION GRANTING A BINGO LICENSE TO THE  
HOLY SPIRIT HIGH SCHOOL MOTHERS' GUILD**

**WHEREAS**, The Holy Spirit High School Mothers' Guild has applied for a license to conduct a Bingo at 500 S. New Road, on September 30<sup>th</sup>, 2017.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ABSECON,**  
that

1. The following facts are hereby found and determined:

- (a) The Applicant is qualified.
- (b) The members designated to conduct the Bingo are bona-fide active members.
- (c) The members designated to conduct the Bingo are of good moral character and have never been convicted of a crime.
- (d) The Bingo will be conducted according the Bingos Licensing Law and the Rules of the Legalized Games of Chance Control Commission.
- (e) The proceeds are to be disposed of for a purpose permitted by the Bingos Licensing Law.
- (f) There is satisfactory proof that no payment will be made for conducting the Bingo or assisting therein except to the extent allowed by the law.
- (g) There is satisfactory proof that the award is of the nature and amount allowed by the Bingos Licensing Law.
- (h) The rental to be paid for equipment, if applicable, does conform to the schedule of authorized rental prescribed by the Rules of the Control Commission.
- (i) The license is granted.

2. The City Clerk is hereby authorized and directed to execute and deliver the proper certificates of the aforesaid Findings and Determinations in the Form prescribed and specified by the Legalized Games of Chance Control Commission.

**Dated: August 3<sup>rd</sup>, 2017**

**This is to certify that this is a true  
Copy of a Resolution adopted by the  
Council of the City of Absecon at a  
regular meeting held August 3<sup>rd</sup>, 2017.**

**ATTEST: \_\_\_\_\_  
Carie A. Crone, RMC, Municipal Clerk**

**CITY OF ABSECON**

**RESOLUTION 137-2017**

**A RESOLUTION GRANTING SEVERAL RAFFLE LICENSES  
TO THE HOLY SPIRIT MOTHERS' GUILD**

**WHEREAS**, The Holy Spirit Mothers' Guild has applied for a license to conduct several types of raffles at 500 South New Road on September 30<sup>th</sup>, 2017.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ABSECON,**  
that

1. The following facts are hereby found and determined:
  - (a) The Applicant is qualified.
  - (b) The members designated to conduct the raffle are bona-fide active members.
  - (c) The members designated to conduct the raffle are of good moral character and have never been convicted of a crime.
  - (d) The Raffle will be conducted according the Raffles Licensing Law and the Rules of the Legalized Games of Chance Control Commission.
  - (e) The proceeds are to be disposed of for a purpose permitted by the Raffles Licensing Law.
  - (f) There is satisfactory proof that no payment will be made for conducting the Raffle or assisting therein except to the extent allowed by the law.
  - (g) There is satisfactory proof that the award is of the nature and amount allowed by the Raffles Licensing Law.
  - (h) The rental to be paid for equipment, if applicable, does conform to the schedule of authorized rental prescribed by the Rules of the Control Commission.
  - (i) The license is granted.
  
2. The City Clerk is hereby authorized and directed to execute and deliver the proper certificates of the aforesaid Findings and Determinations in the Form prescribed and specified by the Legalized Games of Chance Control Commission.

**Dated: August 3<sup>rd</sup>, 2017**

**This is to certify that this is a true  
copy of a Resolution adopted by the  
Council of the City of Absecon at a  
regular meeting held August 3<sup>rd</sup>, 2017**

**ATTEST: \_\_\_\_\_  
Carie A. Crone, RMC, Municipal Clerk**



P.O. Type: All    Include Project Line Items: Yes    Open: N    Paid: N    Void: N  
 Range: First    to Last    Rcvd: Y    Held: Y    Aprv: N  
 Format: Condensed    Bid: Y    State: Y    Other: Y    Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
9350	PETROSH'S BIG TOP	17-00611	06/29/17	RENTALS FOR NATIONAL NIGHT OUT	Open	1,155.00	0.00		
9474	HECK'S SPRAY-CRAFT PAINT SHOP	17-00705	07/21/17	VEHICLE MAINTENANCE	Open	3,465.54	0.00		
9729	SOUTH JERSEY ENERGY	17-00732	07/31/17	MONTHLY BILLING	Open	34.68	0.00		
9789	ARAMSCO	17-00629	07/06/17	ORANGE TRAFFIC CONES	Open	1,732.50	0.00		
9854	BENNETT CHEVROLET	17-00677	07/14/17	KEY & FOB FOR CAR 2012 CAPRICE	Open	219.47	0.00		
A0016	COUNTY OF ATLANTIC	17-00701	07/20/17	3Q 2017 TAXES	Open	924,783.59	0.00		
A0034	ABSECON CITY PAYROLL ACCOUNT	17-00697	07/20/17	PAYROLL 07/20/17	Open	151,729.18	0.00		
A0209	ADVANCE AUTO PARTS	17-00722	07/27/17	AUTO SUPPLIES	Open	8.18	0.00		
A0232	JOSEPH AKERET	17-00736	08/01/17	MILEAGE REIMB. FOR TRAINING	Open	147.36	0.00		
A0253	ATLANTIC CITY ELECTRIC	17-00715	07/27/17	MONTHLY BILLING	Open	11,180.82	0.00		
A0259	ACMJIF	17-00703	07/20/17	3Q 2017 ASSESSMENT	Open	109,206.00	0.00		
C0201	COMCAST	17-00707	07/24/17	MONTHLY BILLING	Open	270.78	0.00		
D0003	DELTRONICS CORP.	17-00721	07/27/17	REPAIRS @ DRIVE INN PUMP STA.	Open	3,748.46	0.00		
D0052	DEPOSITORY TRUST	17-00702	07/20/17	BOND PRINCIPAL/INTEREST 8/1/17	Open	600,650.00	0.00		
		17-00709	07/24/17	BAN PRINCIPAL/INTEREST 8/3/17	Open	122,190.59	0.00		
						<u>722,840.59</u>			
E0070	ED & GENE'S KING TIRE LLC	17-00700	07/20/17	VEHICLE MAINTENANCE	Open	3,005.06	0.00		
G0130	GUENTHER'S MOBIL SERVICE INC	17-00727	07/31/17	VEHICLE MAINTENANCE	Open	300.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
H0066 THE HOME DEPOT CREDIT SERVICE	17-00731	07/31/17	SUPPLIES	Open	175.94	0.00		
H0070 HUTCHINSON HEATING AIR/COND	17-00717	07/27/17	INSTALL 2 NEW HEAT PUMPS	Open	16,244.00	0.00		
J0001 JAN-PRO CLEANING SYSTEMS	17-00733	07/31/17	AUGUST 2017 SERVICES	Open	1,404.00	0.00		
K0057 APRIL KOLAKOWSKI	17-00735	08/01/17	FACE PAINTS FOR NNO	Open	42.71	0.00		
K0059 KALER MOTOR COMPANY, LLC	17-00643	07/10/17	PUMP MAINT. ALL ENGINES	Open	2,550.00	0.00		
M0172 MC CARTHY TIRE SERVICE	17-00688	07/17/17	TIRES FOR POLARIS RANGER	Open	267.50	0.00		
	17-00724	07/28/17	TIRES - POLICE DEPT.	Open	544.04	0.00		
					811.54			
N0002 NJ AMERICAN WATER CO.	17-00710	07/24/17	WOODLAND AVE FIRE HYDRANTS	Open	358.92	0.00		
N0003 STATE OF NJ HEALTH BENEFITS PR	17-00728	07/31/17	JUNE 2017 HEALTH BENEFITS	Open	75,746.24	0.00		
N0064 NATIONAL ASSOC OF TOWN WATCH	17-00609	06/29/17	NNO SUPPLIES	Open	2,149.60	0.00		
N0069 NJ DIVISION OF ALCOHOLIC	17-00716	07/27/17	LIQUOR LICENSE PREP. 2017-2018	Open	18.00	0.00		
P0014 PEDRONI FUEL CO	17-00719	07/27/17	GASOLINE	Open	352.24	0.00		
R0038 RUTGERS, THE STATE UNIVERSITY	17-00704	07/21/17	TAX COLLECTION III COURSE	Open	1,093.00	0.00		
R0055 RIVERSIDE SHELLS, INC	17-00667	07/13/17	TRUCK LOAD CRUSHED CLAM SHELLS	Open	450.00	0.00		
R0092 RESERVE ACCOUNT	17-00696	07/20/17	REFILL POSTAGE METER	Open	5,000.00	0.00		
S0019 SOUTH JERSEY GAS CO.	17-00714	07/27/17	MONTHLY BILLING	Open	140.01	0.00		
S0158 SITE ONE LANDSCAPE SUPPLY, LLC	17-00718	07/27/17	SPRINKLER SUPPLIES & WEED KILL	Open	838.46	0.00		
S0198 SIGN A RAMA	17-00658	07/11/17	MAGNETIC SIGNS FOR CITY CARS 6	Open	264.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
T0092 TOSHIBA BUSINESS	17-00641	07/07/17	COPIERS	Open	2,600.00	0.00		
U0021 UNITED METHODIST CHURCH	17-00723	07/28/17	JUNE 2017 SENIOR SERVICES	Open	2,963.65	0.00		
V0001 VITAL COMMUNICATIONS INC	17-00734	07/31/17	CAMA & TAX ASSESSMENT SYSTEMS	Open	315.00	0.00		
V0012 VISION SERVICE PLAN (EA)	17-00711	07/24/17	AUGUST 2017 VISION PLAN	Open	229.72	0.00		
V0022 VERIZON	17-00712	07/24/17	MONTHLY BILLING	Open	316.43	0.00		
Z0004 CHRISTOPHER ZIPFEL	17-00654	06/29/17	NNO ENTERTAINMENT 08/01/17	Open	200.00	0.00		
Total Purchase Orders:		41	Total P.O. Line Items:	0	Total List Amount:	2,048,090.67	Total Void Amount:	0.00