

**Registration Required.** Without in any way intending to infringe upon the requirements of N.J.S.A. 46:8-28 or the tenant registration required by this City, all rental units shall be registered as provided herein. Every owner, either personally or through his agent, shall file with the Construction Official or his designee a registration form for any rental unit located within the City of Absecon. Said registration form shall include the following information:

- A. The name and address of the record owner of the premises and the record owner of the rental premises, if not the same person. In the case of a partnership, the names and addresses of all general partners shall be provided together with the telephone numbers for each individual indicating where such individuals may be reached during both daytime and evening hours.
- B. If the record owner is a corporation, the name and address of the registered agent and the name and address of the person to be contacted for any reason regarding the rental unit, if other than the Registered Agent. All Shareholders owning ten percent (10%) or more of the shares of the corporation shall also be listed.
- C. If the address of any record owner is not located in the City of Absecon the owner shall designate an agent or manager who resides in Atlantic County or a real estate agent or broker who is employed at an office located within Atlantic County and who is authorized by the owner to perform any duty imposed upon the owner by this article.
- D. The name, address and telephone number of an individual representative of the record owner or manager or agent located in Atlantic County who may be reached or contacted at any time in the event of an emergency affecting the premises or any rental unit therein, including such emergencies as the failure of any essential service or system, and who has the authority to make emergency decisions concerning the building and any repair thereto or expenditure in connection therewith.
- E. The name and address of every holder of a record mortgage on the premises.
- F. If fuel oil is used to heat the building and it is the landlord's responsibility to furnish heat to the building, the name and address of the fuel oil dealer servicing the building and the grade of fuel oil used.
- G. As to each rental unit, specification of the exact number of sleeping rooms contained in the rental unit and the exact number of sleeping accommodations contained in each of the sleeping rooms, identifying each sleeping room specifically by number and location within the rental unit and by the square footage thereof. In order to satisfy the requirements of this provisions, an owner shall submit a floor plan which shall become a part of the registration application and which shall be attached to the registration form when filed with the Fire Official or his designee.