



CITY OF ABSECON
Municipal Complex
500 Mill Road
Absecon, New Jersey 08201

Carie A. Crone, RMC
Municipal Clerk

Phone (609) 641-0663 x101
Fax (609) 645-5098

CITY COUNCIL

February 3rd, 2022

REGULAR MEETING - 5:30 PM

AGENDA

FLAG SALUTE

ROLL CALL

PRESIDENT'S STATEMENT ON THE SUNSHINE LAW

NOTIFICATION THAT THIS MEETING IS ELECTRONICALLY RECORDED

REGULAR MEETING AGENDA

2022 ORDINANCES FOR INTRODUCTION

- 01** Establishing Salary Ranges for the City of Absecon for 2022.

2022 RESOLUTIONS

- 31** Amending Resolution #02-2022, Confirming meetings of the City Committees, Commissions and Boards for the year 2022.
- 32** Permitting a Charitable Organization to solicit funds, namely the Charles A. Hammel Post 28 American Legion.

- 33** Amending Resolution #107-2019, allowing the Mayor to enter into an Inter-local Agreement with Atlantic County regarding Flashing Signal Equipment at various locations.
- 34** Authorizing 2022 Salaries for non-union employees.
- 35** Specifying the amount of a Cannabis License Application Fee.

APPROVAL OF BILL LIST – \$1,282,471.37

APPROVAL OF MINUTES

Regular Meeting Minutes – 1/20/2022

REPORTS Council Committees
Administrator/CFO
Engineer
Mayor

PUBLIC PORTION

ADJOURNMENT

CITY OF ABSECON

ORDINANCE 01-2022

**AN ORDINANCE ESTABLISHING SALARY RANGES
FOR THE CITY OF ABSECON**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ABSECON CITY,
NEW JERSEY** that this ordinance hereby amends portions of ordinance 5 of 2021.

This ordinance reads as follows:

1. Commencing on January 1, 2022, the annual salary or compensation paid to each of the officers or employees of the City of Absecon City holding a position under a classification established and set forth in the Ordinance shall be and the same is hereby fixed and determined within the range set forth.

Mayor	\$ 10,000.00 to 13,000.00 Per Annum
Council President	\$ 9,000.00 to 12,000.00 Per Annum
Councilperson	\$ 8,000.00 to 11,000.00 Per Annum
City Administrator	\$ 35,000.00 to 50,000.00 Per Annum
City Clerk	\$ 70,000.00 to 85,000.00 Per Annum
Deputy City Clerk	\$ 15.00 to 25.00 Per Hour
Chief Financial Officer	\$ 85,000.00 to 100,000.00 Per Annum
Finance Specialist	\$ 15.00 to 25.00 Per Hour
Tax Collector	\$ 65,000.00 to 80,000.00 Per Annum
Deputy Tax Collector	\$ 35,000.00 to 45,000.00 Per Annum
Tax Clerk	\$ 15.00 to 25.00 Per Hour
Tax Assessor	\$ 25,000.00 to 40,000.00 Per Annum
Planning/Zoning Secretary	\$ 15.00 to 28.00 Per Hour
Construction Official	\$ 70,000.00 to 85,000.00 Per Annum
Technical Assistant Construction	\$ 30,000.00 to 40,000.00 Per Annum
Sub-Code Official	\$ 5,000.00 to 15,000.00 Per Annum
Code Enforcement	\$ 15.00 to 25.00 Per Hour
Recycling/Zoning Assistant	\$ 15.00 to 25.00 Per Hour
Fire Inspector	\$ 3,000.00 to 8,000.00 Per Annum
Municipal Judge	\$ 18,000.00 to 30,000.00 Per Annum
Court Administrator	\$ 50,000.00 to 65,000.00 Per Annum
Deputy Court Administrator	\$ 15.00 to 25.00 Per Hour
Director Information Technology	\$ 65,000.00 to 80,000.00 Per Annum
Police Chief	\$125,000.00 to 140,000.00 Per Annum
Police Captain	\$110,000.00 to 125,000.00 Per Annum
Police Lieutenant	\$110,000.00 to 125,000.00 Per Annum
Police Sergeant	\$105,000.00 to 120,000.00 Per Annum
Patrol Officer per PBA Step Guide	\$ 45,000.00 to 110,000.00 Per Annum
SLEO Class II	\$ 15.00 to 25.00 Per Hour
Police Clerk	\$ 15.00 to 30.00 Per Hour
Crossing Guard	\$ 15.00 to 25.00 Per Hour
Crossing Guard – Five Corners	\$ additional 3.00 Per Hour
Public Works Supervisor	\$ 80,000.00 to 95,000.00 Per Annum
Laborer/Operator	\$ 50,000.00 to 65,000.00 Per Annum
Foreman	\$ 2,500.00 to 3,500.00 Per Annum
Part-Time Public Works	\$ 15.00 to 25.00 Per Hour
Recreation Director	\$ 2,500.00 to 7,500.00 Per Annum
Emergency Management Coordinator	\$ 2,500.00 to 7,500.00 Per Annum

2. The salary, wage or compensation of each of the Officers or employees named in section one of this ordinance shall be paid every two weeks in 26 equal installments.
3. Any Ordinances or parts of ordinances which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of any such inconsistency.
4. This Ordinance shall take effect upon final adoption and publication as required by Law.

DATED:

SIGNED: _____
Kimberly Horton, Mayor

ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk

CITY OF ABSECON

RESOLUTION 31-2022

**A RESOLUTION AMENDING RESOLUTION #02-2022, CONFIRMING MEETINGS
OF CITY COMMITTEES, COMMISSIONS AND BOARDS FOR THE YEAR 2022**

WHEREAS, Resolution #02-2022 adopts the dates, times and places of meetings of Boards, Commissions and Committees.

WHEREAS, the time of the Public Safety Committee meetings has changed.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Absecon that Resolution #02-2022 be amended as follows:

<u>TITLE</u>	<u>DATE EACH MONTH</u>	<u>TIME</u>	<u>PLACE</u>
Public Works/Sewer	3 rd Tues.	3:30 PM	Municipal Complex
Public Safety	1st Mon.	4:30 PM	Municipal Complex
Economic Development	1st Wed.	4:30 PM	Municipal Complex
Planning Board	2nd & 4th Wed.	7:00 PM	Municipal Complex
Parks & Playgrounds/ Recreation	3rd Tues.	7:00 PM	Municipal Complex
Zoning Board	3rd Tues.	7:00 PM	Municipal Complex
Library Board	3rd Mon.	1:00 PM	305 New Jersey Ave.
Community Affairs	1st Thurs.	4:30 PM	Municipal Complex
Tax Assessor	Each Wed.	9:00 AM-Noon	Municipal Complex
Revenue, Appropriations & Finance	3rd Thurs.	4:30 PM	Municipal Complex

2. This Resolution shall be advertised in The Press, viewed on ABTV Channel 97, and a copy of the resolution shall remain posted in the Lobby of the Municipal Complex.
3. This resolution is effective immediately.

Dated: February 3rd, 2022

**This is to certify that this is a true
Copy of a Resolution adopted by the
Council of the City of Absecon at a
Regular meeting held February 3rd, 2022**

ATTEST: _____
Carie A Crone, RMC, Municipal Clerk

CITY OF ABSECON

RESOLUTION 32-2022

**A RESOLUTION OF THE CITY OF ABSECON PERMITTING A
CHARITABLE ORGANIZATION TO SOLICIT FUNDS, NAMELY
THE CHARLES A. HAMMEL POST 28 AMERICAN LEGION**

WHEREAS, the above-mentioned charitable organization meets the definition as defined by N.J.S.A.45: 17A-20 and has made application for a permit to solicit funds on roadways situated in the City of Absecon on Saturday, June 4th, and Sunday, June 5th, 2022 between the hours of 9:00 am and 3:00 pm (Rain Dates June 11th and June 12th), has met the requirements as specified in the City of Absecon Ordinance 8 of 1998; and

WHEREAS, the application as filed with the Municipal Clerk by the organization, Charles A. Hammell Post 28 American Legion has been reviewed and the information on it found satisfactory by the Absecon Police Department.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Absecon as follows:

1. Permission is granted based upon conditions set forth in the applicant's application for the Charles A. Hammell Post 28 American Legion to conduct a coin drop on Saturday, June 4th, and Sunday, June 5th, 2022, (Rain Dates, June 11th and June 12th) between the hours of 9:00 am and 3:00 pm at the intersection of Mill Road and New Jersey Avenue in the City of Absecon.

Dated: February 3rd, 2022

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**ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk**

CITY OF ABSECON

RESOLUTION 33-2022

**A RESOLUTION AMENDING RESOLUTION #107-2019, ALLOWING THE MAYOR
TO ENTER INTO AN INTERLOCAL AGREEMENT WITH ATLANTIC COUNTY
REGARDING FLASHING SIGNAL EQUIPMENT AT VARIOUS LOCATIONS**

WHEREAS, the City of Absecon entered into an inter-local agreement with Atlantic County for the installation and maintenance of flashing signal equipment at various locations; and

WHEREAS, the flashing signals are located at each approach to the school zone area on Pitney Road and will have wireless communications features; and

WHEREAS, the County paused all activities associated with this project due to scope of work refinement issues and limited personnel resources to actively work the project due to unforeseen circumstances associated with Covid-19; and

WHEREAS, the County is now in the position to resume this project and anticipates a project start date of Fall 2022.

WHEREAS, in order to restart this project, the original Agreement term needs to be extended for an additional (2) two years.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Absecon that Mayor is hereby authorized to sign the amended Interlocal Agreement with Atlantic County for the flashing signal equipment on Pitney Road.

Dated: February 3rd, 2022

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Attest: _____
Carie A. Crone, RMC, Municipal Clerk

CITY OF ABSECON

RESOLUTION 34-2022

**A RESOLUTION AUTHORIZING 2022 SALARIES
FOR NON-UNION EMPLOYEES**

WHEREAS, the City of Absecon's Mayor and Council are responsible for establishing the salaries for employees not represented by a collective bargaining unit; and

WHEREAS, those salaries must fall within the salary ranges set forth by the most recent Salary Ordinance; and

WHEREAS, it has been determined that employees not represented by a collective bargaining unit will receive a salary increase of 2% for the year 2022 retroactive to January 1st of the year; and

WHEREAS, the job titles representing non-union employees covered by this resolution are as follows: City Clerk, Deputy Clerk, Tax Collector, Tax Assessor, Chief Financial Officer, Finance Specialist, Construction Official, Planning/Zoning Secretary, Fire Sub-Code Official, Code Enforcement, Fire Inspectors, Court Administrator, Public Works Supervisor, Director of Information Technology, Recycling Coordinator/Zoning Assistant; and

WHEREAS, Crossing Guard salaries will be as follows for 2022, retroactive to January 1st of the year; and

Hire date from 2011 to present	\$15.00 per hour
Hire date from 2000 to 2010	\$17.00 per hour
Hire date prior to 2000	\$21.00 per hour

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Absecon that the Chief Financial Officer is hereby authorized to compensate the employees covered by this resolution, and

BE IT FURTHER RESOLVED, this Resolution shall take effect immediately.

Dated: February 3rd, 2022

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**Attest: _____
Carie A. Crone, RMC, Municipal Clerk**

CITY OF ABSECON

RESOLUTION 35-2022

**A RESOLUTION SPECIFYING THE AMOUNT OF A
CANNABIS LICENSE APPLICATION FEE**

WHEREAS, Ordinance 13-2021 created Chapter 152 of the Code of the City of Absecon to implement provisions of the New Jersey Cannabis Regulatory Enforcement Assistance and Marketplace Modernization Act; and

WHEREAS, Section 152-12 of the Code specifies that at the time of application, each applicant shall pay a nonrefundable application fee to defray the costs associated with the processing of the application; and

WHEREAS, the governing body wishes to set the cannabis license application fee at \$200.00, to be paid at the time of application submittal.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Absecon, that the cannabis license application fee be set at \$200.00 to be paid at the time of application submittal.

Dated: February 3rd, 2022

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Regular meeting held February 3rd, 2022.**

**ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk**

February 1, 2022
02:59 PM

City of Absecon
Bill List By Vendor Id

Page No: 1

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: Y Held: Y Aprv: N
Format: Condensed Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PQ Date	Description	Status	Amount	Void Amount	Contract	PO Type
9805 FRANK LENTZ, ESQ	22-00083	01/27/22	JANUARY 2022 PUBLIC DEFENDER	Open	600.00	0.00		
A0016 COUNTY OF ATLANTIC	22-00088	01/27/22	1Q 2022 TAXES/ADDED & OMITTED	Open	936,393.10	0.00		
A0017 ATLANTIC SALT, INC.	22-00060	01/21/22	98.94 TONS ROAD SALT	Open	7,074.22	0.00		
A0026 ABSECON EMERGENCY SERVICES	22-00038	01/19/22	1Q 2022	Open	12,500.00	0.00		
A0034 ABSECON CITY PAYROLL ACCOUNT	22-00059	01/20/22	PAYROLL 01/20/22	Open	226,895.29	0.00		
A0085 ATL CO LEAGUE OF MUNICIPALITIE	22-00072	01/24/22	2022 MEMBERSHIP DUES	Open	420.00	0.00		
A0253 ATLANTIC CITY ELECTRIC	22-00086	01/27/22	JANUARY 2022 BILLING	Open	9,697.58	0.00		
A0256 ATLANTIC CITY ELECTRIC	22-00087	01/27/22	LIGHT POLES PARK & MARIN DR.	Open	16,887.00	0.00		
A0259 ACMJIF	22-00073	01/24/22	1Q 2022 ASSESSMENT	Open	41,777.00	0.00		
A0269 ATLANTIC COAST ALARM, INC.	22-00089	01/31/22	FIRE ALARM MONITORING	Open	240.00	0.00		
C0124 CORELOGIC TAX SERVICES, LLC	22-00074	01/24/22	REFUND OVERPAID TAXES	Open	2,059.08	0.00		
C0128 CLEGG'S GARAGE INC	22-00067	01/24/22	VEHICLE MAINTENANCE DUMP TRUCK	Open	426.98	0.00		
C0150 CONSTELLATION NEW ENERGY, INC.	22-00095	02/01/22	MONTHLY BILLING	Open	2,218.47	0.00		
C0159 C.A.M. CO	22-00068	01/24/22	VEHICLE MAINTENANCE	Open	2,166.86	0.00		
C0190 CAMDEN COUNTY POLICE ACADEMY	21-00169	02/25/21	POLICE SERVICE RIFLE CLASS	Open	75.00	0.00		
C0201 COMCAST	22-00062	01/24/22	MONTHLY BILLING	Open	579.65	0.00		

February 1, 2022
02:59 PM

City of Absecon
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Page No: 2

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
C0220 MERRILEE CARLSON	22-00046	01/19/22	2022 NJ LAW HANDBOOK	Open	82.75	0.00		
E0001 ESO SOLUTIONS, INC	22-00053	01/19/22	ER - ROVER SUBSCRIPTION	Open	300.00	0.00		
F0042 FEDEX	22-00094	01/31/22	SHIPMENT TO TOX LAB	Open	55.55	0.00		
G0111 GUARDIAN TRACKING, LLC	22-00057	01/19/22	ANNUAL SUBSCRIPTION 2/22-2/23	Open	1,663.00	0.00		
G0117 GLENN, FRANK & MARTYNE IRR. TR	22-00075	01/24/22	SEWER REFUND	Open	99.00	0.00		
H0066 THE HOME DEPOT CREDIT SERVICE	22-00085	01/27/22	SUPPLIES	Open	174.76	0.00		
H0070 HUTCHINSON HEATING AIR/COND	22-00066	01/24/22	SERVICE CALLS	Open	3,120.07	0.00		
H0092 CLARKE CATON HINTZ	22-00076	01/24/22	PROFESSIONAL SERVICES DEC 2021	Open	65.00	0.00		
L0006 LIZBEST SERVICES, LLC	22-00071	01/24/22	JANUARY 2022 SERVICES	Open	1,600.00	0.00		
L0045 LIFEFORCE USA, INC	21-00997	11/02/21	BLS DVDS & PROVIDER MANUALS	Open	292.50	0.00		
M0153 MUNIDEX INC	22-00045	01/19/22	2022 SOFTWARE MAINTENANCE	Open	603.90	0.00		
N0091 NETWORK CONNECTIVITY, INC.	22-00058	01/19/22	FEBRUARY MAINTENANCE	Open	3,645.74	0.00		
O0014 ONSOLVE, LLC	22-00052	01/19/22	EMERGENCY NOTIFICATION SERVICE	Open	559.13	0.00		
P0063 P.W.A.N.J.	22-00065	01/24/22	2022 MEMBERSHIP	Open	75.00	0.00		
Q0004 QUILL CORPORATION	22-00078	01/26/22	OFFICE SUPPLIES	Open	705.87	0.00		
S0003 STC WATER TREATMENT SERVICE	22-00070	01/24/22	JANUARY 2022 WATER TREATMENT	Open	104.00	0.00		
S0019 SOUTH JERSEY GAS CO.	22-00090	01/31/22	JANUARY 2022 BILLING	Open	3,479.80	0.00		
T0081 TRAA CORPORATION	22-00079	01/27/22	PRISONER MEAL	Open	2.12	0.00		

February 1, 2022
02:59 PM

City of Absecon
Bill List By Vendor Id

Page No: 3

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
T0092 TOSHIBA BUSINESS SOLUTIONS,USA	22-00093	01/31/22	COPIER COUNTER & MAINTENANCE	Open	4.19	0.00		
T0096 TOSHIBA FINANCIAL SERVICES	22-00092	01/31/22	COPIER LEASE	Open	414.95	0.00		
T0110 CARL N. TRIPICIAN, ESQUIRE	22-00084	01/27/22	JANUARY 2022 PROSECUTOR	Open	1,800.00	0.00		
U0009 UNIVERSAL COMPUTING SERVICES	21-01093	12/01/21	MESSAGE MAILERS & NOTICES	Open	744.15	0.00		
V0012 VISION SERVICE PLAN (EA)	22-00063	01/24/22	FEBRUARY 2022 VISION PLAN	Open	229.72	0.00		
V0022 VERIZON	22-00061	01/24/22	MONTHLY BILLING	Open	147.30	0.00		
V0035 VAL-U AUTO PARTS	22-00069	01/24/22	SUPPLIES	Open	297.64	0.00		
W0044 WASZEN BROTHERS	22-00064	01/24/22	MEADOWVIEW P/S	Open	2,195.00	0.00		
Total Purchase Orders:		42	Total P.O. Line Items:	0	Total List Amount:	1,282,471.37	Total Void Amount:	0.00