



CITY OF ABSECON
Municipal Complex
500 Mill Road
Absecon, New Jersey 08201

Carie A. Crone, RMC
Municipal Clerk

Phone (609) 641-0663 x101
Fax (609) 645-5098

CITY COUNCIL

MARCH 16TH, 2023

REGULAR MEETING - 6:30 PM

AGENDA

FLAG SALUTE

ROLL CALL

PRESIDENT'S STATEMENT ON THE SUNSHINE LAW

NOTIFICATION THAT THIS MEETING IS ELECTRONICALLY RECORDED

REGULAR MEETING AGENDA

2023 ORDINANCES FOR ADOPTION

- 07** An Ordinance establishing Salary Ranges.

CONSENT AGENDA

- 52** Authorizing the City Engineer, Remington & Vernick, to design and coordinate bids for the 2023 Road Program.
- 53** Authorizing the City Engineer, Remington & Vernick, to perform engineering and construction services for the New Jersey Avenue Streetscape.

- 54** Appointing a Full-Time Tax Clerk, namely Kylee Fornarotto.
- 55** Establishing a Green Team Advisory Committee for the City of Absecon.

APPROVAL OF BILL LIST - \$ 1,599,373.41

APPROVAL OF MINUTES

Closed Session as to form and content only – 1/19/23

REPORTS Council Committees
Administrator/CFO
Clerk
Mayor

PUBLIC PORTION

ADJOURNMENT

CITY OF ABSECON

ORDINANCE 07-2023

AN ORDINANCE ESTABLISHING SALARY RANGES FOR THE CITY OF ABSECON

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ABSECON CITY, NEW JERSEY that this ordinance hereby amends portions of ordinance 5 of 2022. This ordinance reads as follows:

1. Commencing on January 1, 2023, the annual salary or compensation paid to each of the officers or employees of the City of Absecon City holding a position under a classification established and set forth in the Ordinance shall be and the same is hereby fixed and determined within the range set forth.

Mayor	\$ 10,000.00 to 13,000.00 Per Annum
Council President	\$ 9,000.00 to 12,000.00 Per Annum
Councilperson	\$ 8,000.00 to 11,000.00 Per Annum
City Administrator	\$ 40,000.00 to 50,000.00 Per Annum
City Clerk	\$ 80,000.00 to 90,000.00 Per Annum
Deputy City Clerk	\$ 35,000.00 to 45,000.00 Per Annum
Chief Financial Officer	\$100,000.00 to 110,000.00 Per Annum
Deputy Finance Officer	\$ 50,000.00 to 60,000.00 Per Annum
Tax Collector	\$ 80,000.00 to 90,000.00 Per Annum
Deputy Tax Collector	\$ 35,000.00 to 45,000.00 Per Annum
Tax Clerk	\$ 28,000.00 to 36,000.00 Per Annum
Tax Assessor	\$ 35,000.00 to 45,000.00 Per Annum
Planning/Zoning Secretary	\$ 18.00 to 30.00 Per Hour
Construction Official	\$ 80,000.00 to 90,000.00 Per Annum
Technical Assistant Construction	\$ 35,000.00 to 45,000.00 Per Annum
Sub-Code Official	\$ 5,000.00 to 20,000.00 Per Annum
Code Enforcement	\$ 18.00 to 25.00 Per Hour
Recycling/Zoning Assistant	\$ 18.00 to 25.00 Per Hour
Fire Official	\$ 5,000.00 to 10,000.00 Per Annum
Fire Inspector	\$ 5,000.00 to 8,000.00 Per Annum
Municipal Judge	\$ 18,000.00 to 30,000.00 Per Annum
Court Administrator	\$ 60,000.00 to 70,000.00 Per Annum
Deputy Court Administrator	\$ 18.00 to 25.00 Per Hour
Director Information Technology	\$ 80,000.00 to 90,000.00 Per Annum
Police Chief	\$135,000.00 to 145,000.00 Per Annum
Police Captain	\$115,000.00 to 125,000.00 Per Annum
Police Lieutenant	\$110,000.00 to 120,000.00 Per Annum
Police Sergeant	\$105,000.00 to 115,000.00 Per Annum
Patrol Officer per PBA Step Guide	\$ 45,000.00 to 110,000.00 Per Annum
SLEO Class II	\$ 20.00 to 25.00 Per Hour
Police Clerk	\$ 18.00 to 30.00 Per Hour
Crossing Guard	\$ 15.00 to 25.00 Per Hour
Crossing Guard – Five Corners	\$ additional 3.00 Per Hour
Public Works Supervisor	\$ 95,000.00 to 105,000.00 Per Annum
Laborer/Operator	\$ 55,000.00 to 65,000.00 Per Annum
Foreman	\$ 2,500.00 to 3,500.00 Per Annum
Part-Time Public Works	\$ 15.00 to 25.00 Per Hour

Recreation Director	\$ 5,000.00 to 8,000.00 Per Annum
Emergency Management Coordinator	\$ 4,000.00 to 6,000.00 Per Annum

2. The salary, wage or compensation of each of the Officers or employees named in section one of this ordinance shall be paid every two weeks in 26 equal installments.
3. Any Ordinances or parts of ordinances which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of any such inconsistency.
4. This Ordinance shall take effect upon final adoption and publication as required by Law.

DATED: March 16th, 2023

SIGNED: _____
Kimberly Horton, Mayor

ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk

Passed on first reading at a regular meeting of the Municipal Council held on March 2nd, 2023. Laid over and advertised for public hearing and final adoption on March 16th, 2023.

CITY OF ABSECON

RESOLUTION 52-2023

**A RESOLUTION AUTHORIZING THE CITY ENGINEER,
REMINGTON & VERNICK, TO DESIGN AND COORDINATE
BIDS FOR THE 2023 ROAD PROGRAM**

WHEREAS, the Public Works Committee of the Municipal Council has determined the need for road paving of various streets in the City of Absecon during 2023 in Absecon; and

WHEREAS, the firm of Remington & Vernick Engineers has provided a proposal to undertake the design, bid coordination and related services for the 2023 Road Program for a fee not to exceed \$84,000.00; and

WHEREAS, this resolution sets forth the certification of available funds of the maximum dollar value of the contract according to N.J.A.C. 5:30-5.4(a) 3.
Account # C-04-34-203-015 \$ 84,000.00

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Absecon that the firm of Remington & Vernick Engineers, is hereby authorized to administer the design and bid coordination for the 2023 City of Absecon Road Program for a sum not to exceed \$84,000.00.

Dated: March 16th, 2023

**This is to certify that this is a true
copy of a Resolution adopted by the
Council of the City of Absecon at a
Regular Meeting held March 16th, 2023**

ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk

CITY OF ABSECON

RESOLUTION 53-2023

**A RESOLUTION AUTHORIZING THE CITY ENGINEER,
REMINGTON & VERNICK, TO PERFORM ENGINEERING AND
CONSTRUCTION SERVICES FOR THE NEW JERSEY AVE STREETSCAPE**

WHEREAS, the City of Absecon has received a grant from the Safe Streets to Transit program for Phase 4 of the New Jersey Avenue Streetscape; and

WHEREAS, this project is a continuation of prior years' improvements to the New Jersey Avenue Streetscape; and

WHEREAS, the City Engineer, of Remington & Vernick Engineers, has provided a proposal to undertake the engineering and construction related services for the Streetscape project for a fee not to exceed \$103,000.00; and

WHEREAS, this resolution sets forth the certification of available funds of the maximum dollar value of the contract according to N.J.A.C. 5:30-5.4(a)3.

Account # G-02-41-735-022 \$ 103,000.00

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Absecon that the firm of Remington & Vernick Engineers, is hereby authorized to perform the engineering and construction services for the New Jersey Avenue Streetscape Project for a sum not to exceed \$ 103,000.00.

Dated: March 16th, 2023

**This is to certify that this is a true
Copy of a Resolution adopted by the
Council of the City of Absecon at a
regular meeting held on March 16th, 2023.**

ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk

CITY OF ABSECON

RESOLUTION 54-2023

A RESOLUTION APPOINTING A FULL-TIME TAX CLERK

WHEREAS, there is a need to fill a vacancy for the position of Full-Time Tax Clerk; and

WHEREAS, interviews have been conducted and the person named below has indicated a willingness to serve as Full-Time Tax Clerk for the City of Absecon.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Absecon that Kylee Fornarotto be appointed to the position of Full-Time Tax Clerk effective March 23, 2023 at a salary of \$35,000.00.

Dated: March 16th, 2023

**This is to certify that this is a true
Copy of a Resolution adopted by the
Council of the City of Absecon at a
regular meeting held March 16th, 2023**

**ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk**

CITY OF ABSECON

RESOLUTION 55-2023

A RESOLUTION ESTABLISHING A GREEN TEAM ADVISORY COMMITTEE FOR THE CITY OF ABSECON

WHEREAS, the City of Absecon strives to save tax dollars, assure clean air and water, improve working and living environments to build a community that is sustainable economically, environmentally and socially; and

WHEREAS, the City of Absecon wishes to build a model of government which benefits our residents now and far into the future with green community initiatives which are easy to replicate and affordable to implement; and

WHEREAS, in an attempt to focus attention on "Green" issues, the City Council wishes to establish a Green Team Advisory Committee (GTA); and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Absecon that we do hereby establish a Green Team Advisory Committee consisting of ten members who shall be, appointed annually by the City Council, but whose initial term of appointment shall be through December 31, 2023.

NOW THEREFORE BE IT FURTHER RESOLVED, by the City Council of the City of Absecon that the Mission, Goals and Objectives for the GTA through December 31, 2023 are established as follows:

Mission

To encourage the people and institutions of Absecon to cooperatively adopt fundamental principles of sustainability and sustainable development, and to develop policies and practices that fulfill those principles.

Goals:

1. Achieve sustainability through sustainable development by utilizing the triple bottom line approach. Where the economy, society, and environment meet sustainability is achieved.
2. Identify existing initiatives and programs that the community is already doing that support sustainability.
3. To pursue initiatives that will encourage residents and businesses within Absecon to take steps toward energy efficiency and conservation and to develop sustainable practices.
4. To attain Sustainable Jersey Certification.

NOW THEREFORE BE IT FINALLY RESOLVED, by the City Council of the City of Absecon that the following persons are hereby appointed to the GTA for the remainder of 2023 and are eligible to serve until replaced though an updated resolution.

Rich DeRose	Council Liaison
Steve Light	Council Liaison
Robert Preston	Chief Landscape Architect
Greg Seher, PSM	Project Analyst - ACUA
Michael Celestino	Biologists
Alexander Perri	Co-Chairperson
Christina Seel	Co-Chairperson
Cole Branson	Resident
Rorie Herndon	Resident
Eric Herndon	Resident
Pat Seel	Resident
Reed Moscatello	Resident

Dated: March 16th, 2023

**This is to certify that this is a true
copy of a Resolution adopted by the
Council of the City of Absecon at a
Regular Meeting held March 16th, 2023**

**ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk**

March 14, 2023
03:14 PM

City of Absecon
Bill List By Vendor Id

Page No: 1

P.O. Type: All
Range: First to Last
Format: Condensed

Include Project Line Items: Yes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
9847	HD SUPPLY						
23-00240	03/10/23	SUPPLIES	Open	396.99	0.00		
A0003	ACUA						
23-00220	03/08/23	TIPPING/RECYCLING/FUEL	Open	68,585.62	0.00		
A0005	ABSECON BOARD OF EDUCATION						
23-00255	03/14/23	MARCH SCHOOL PAYMENT	Open	1,034,824.58	0.00		
A0009	ANIMAL CONTROL OF S.J.						
23-00224	03/09/23	FEBRUARY 2023 SERVICES	Open	700.00	0.00		
A0026	ABSECON EMERGENCY SERVICES						
23-00256	03/14/23	1Q 2023 SERVICES	Open	12,500.00	0.00		
A0034	ABSECON CITY PAYROLL ACCOUNT						
23-00201	03/03/23	PP5 3/2/23	Open	186,200.09	0.00		
A0236	MARTIN A. ACKLEY ASSOC., INC.						
23-00167	02/22/23	TESTING SERVICES	Open	1,900.00	0.00		
A0253	ATLANTIC CITY ELECTRIC						
23-00227	03/09/23	UTILITIES	Open	16,746.65	0.00		
B0119	BLANEY, DONOHUE, ET AL						
23-00221	03/08/23	FEBRUARY SERVICES	Open	6,975.00	0.00		
B0130	BRT TECHNOLOGIES, LLC						
23-00207	03/06/23	POSTAGE INCREASE	Open	167.48	0.00		
C0027	COLLIERS ENGINEERING						
23-00209	03/06/23	PROFESSIONAL SERVICES	Open	5,369.80	0.00		
23-00219	03/08/23	PROFESSIONAL SERVICES	Open	930.22	0.00		
23-00252	03/14/23	PROFESSIONAL SERVICES	Open	1,097.04	0.00		
				7,397.06			
C0044	CARDMEMBER SERVICE						
23-00254	03/14/23	SUPPLIES	Open	1,637.38	0.00		
C0180	CASA PAYROLL SERVICES						
23-00202	03/03/23	PAYROLL PROCESSING	Open	199.60	0.00		
C0188	CDW-G INC						
22-00945	10/20/22	TOUGHBOOKS	Open	5,787.94	0.00		
C0201	COMCAST						
23-00216	03/07/23	MONTHLY SERVICES	Open	23.04	0.00		

March 14, 2023
03:14 PM

City of Absecon
Bill List By Vendor Id

Page No: 2

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
C0208	CME ASSOCIATES								
		23-00229	03/09/23	PROFESSIONAL SERVICES	Open	1,093.75	0.00		
E0070	ED & GENE'S KING TIRE LLC								
		23-00225	03/09/23	VEHICLE MAINTENANCE	Open	299.08	0.00		
		23-00248	03/13/23	VEHICLE MAINTENANCE	Open	196.44	0.00		
		23-00251	03/14/23	VEHICLE MAINTENANCE	Open	<u>40.00</u>	0.00		
						535.52			
F0042	FEDEX								
		23-00230	03/09/23	SHIPMENT TO TOX LAB	Open	44.02	0.00		
F0058	FITZGERALD MCGROARTY, P.A.								
		23-00253	03/14/23	PROFESSIONAL SERVICES	Open	78.00	0.00		
F0077	FIRE & SAFETY SERVICES LTD								
		22-00892	10/06/22	HUSKY 3 FOAM SYSTEM	Open	24,325.60	0.00		
G0041	GALLOWAY ACE HARDWARE								
		23-00242	03/10/23	SUPPLIES	Open	264.82	0.00		
G0064	GRAINGER								
		23-00239	03/10/23	SUPPLIES	Open	94.19	0.00		
G0129	GALLOWAY TOWNSHIP								
		23-00257	03/14/23	DISPATCH SERVICES	Open	107,785.10	0.00		
G0132	GCSI SECURITY GROUP								
		23-00191	02/27/23	FIRE ALARM REPAIRS	Open	1,145.00	0.00		
H0070	HUTCHINSON HEATING AIR/COND								
		23-00222	03/08/23	PREVENTATIVE MAINTENANCE	Open	1,326.64	0.00		
		23-00223	03/08/23	PREVENTATIVE MAINT. FIREHOUSE	Open	<u>1,496.32</u>	0.00		
						2,822.96			
I0038	INTERNATIONAL CODE COUNCIL								
		23-00127	02/10/23	CODE BOOKS	Open	934.50	0.00		
I0044	THE ILLUSION MAKER								
		23-00169	02/22/23	ENVIRONMENTAL PROGRAM	Open	1,200.00	0.00		
L0051	LAUREL LAWNMOWER SERVICE, INC.								
		23-00241	03/10/23	PARTS FOR MOWER	Open	448.99	0.00		
M0004	MOBILE DREDGING & VIDEO PIPE								
		22-01156	12/22/22	CORTEZ PIPE TELEVISIONING	Open	1,550.00	0.00		
M0201	MID ATLANTIC FIRE AND AIR								
		23-00213	03/06/23	R & B HYDRANT BAG	Open	149.00	0.00		
M0207	MOTOROLA SOLUTIONS								
		23-00071	01/27/23	MOUNTS	Open	400.00	0.00		

March 14, 2023
03:14 PM

City of Absecon
Bill List By Vendor Id

Page No: 3

Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date Description					
N0002	NJ AMERICAN WATER CO.					
23-00226	03/09/23 FEBRUARY 2023 WATER	Open	684.57	0.00		
N0003	STATE OF NJ HEALTH BENEFITS PR					
23-00203	03/03/23 JANUARY 2023 HEALTH INSURANCE	Open	89,706.90	0.00		
N00112	NJ DEPT OF HEALTH AND SENIOR					
23-00217	03/08/23 JANUARY DOG REPORT	Open	73.20	0.00		
N0037	NJ PLANNING OFFICIALS					
23-00208	03/06/23 TRAINING	Open	85.00	0.00		
N0091	NETWORK CONNECTIVITY, INC.					
23-00215	03/07/23 MARCH SERVICES	Open	3,645.74	0.00		
P0014	PEDRONI FUEL CO					
23-00210	03/06/23 DIESEL FUEL	Open	363.50	0.00		
P0015	PITNEY BOWES					
23-00206	03/03/23 POSTAGE METER LEASE	Open	509.91	0.00		
Q0004	QUILL CORPORATION					
23-00214	03/07/23 OFFICE SUPPLIES	Open	443.74	0.00		
R0007	REMINGTON & VERNICK ENGINEERS					
23-00247	03/13/23 PROFESSIONAL SERVICES	Open	3,211.50	0.00		
R0079	V.E. RALPH					
23-00228	03/09/23 MEDICAL SUPPLIES	Open	488.10	0.00		
S0018	SHORE BUILDING CONTRACTORS					
23-00171	02/23/23 NEW FIREHOUSE CONSTRUCTION	Open	11,209.26	0.00		
S0158	SITE ONE LANDSCAPE SUPPLY, LLC					
23-00235	03/10/23 RAKES	Open	129.98	0.00		
T0002	TRI CITY PRODUCTS					
23-00238	03/10/23 ROLL TOWELS	Open	75.90	0.00		
T0044	TREASURER					
23-00231	03/10/23 TIDELANDS LICENSE BOAT RAMP	Open	100.00	0.00		
T0096	TOSHIBA FINANCIAL SERVICES					
23-00205	03/03/23 COPIER LEASE	Open	414.95	0.00		
23-00212	03/06/23 COPIER LEASE	Open	41.39	0.00		
			456.34			
V0012	VISION SERVICE PLAN (EA)					
23-00211	03/06/23 CLAIMS	Open	131.50	0.00		
V0026	VERIZON WIRELESS					
23-00250	03/14/23 FEBRUARY 2023 BILLING	Open	1,123.01	0.00		

March 14, 2023
03:14 PM

City of Absecon
Bill List By Vendor Id

Page No: 4

Vendor #	Name						
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
W0006	WEINSTEIN SUPPLY						
23-00237	03/10/23	SUPPLIES	Open	22.38	0.00		
Total Purchase Orders:		55	Total P.O. Line Items:	0	Total List Amount:	1,599,373.41	Total Void Amount: 0.00