



CITY OF ABSECON
Municipal Complex
500 Mill Road
Absecon, New Jersey 08201

Carie A. Crone, RMC
Municipal Clerk

Phone (609) 641-0663 x101
Fax (609) 645-5098

CITY COUNCIL

March 2nd, 2023

REGULAR MEETING - 6:30 PM

AGENDA

FLAG SALUTE

ROLL CALL

PRESIDENT'S STATEMENT ON THE SUNSHINE LAW

NOTIFICATION THAT THIS MEETING IS ELECTRONICALLY RECORDED

REGULAR MEETING AGENDA

2023 ORDINANCES FOR INTRODUCTION

- 07** An Ordinance establishing salary ranges for the City of Absecon.

2023 ORDINANCES FOR ADOPTION

- 06** An Ordinance of the City of Absecon, to exceed the Municipal Budget Appropriation limits and to establish a Cap Bank (N.J.S.A. 40A-45.14).

2023 RESOLUTIONS

- 48** Certifying the Governing Body in in compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions under Title VII of the Civil Rights Act of 1964".

- 49** Appointing an Alternate Fund Commissioner for the Atlantic County Joint Insurance Fund, namely Kayla Haberstroh.
- 50** Permitting a Charitable Organization to solicit funds, namely the Absecon-Galloway Rotary Club.
- 51** Authorizing the introduction of the 2023 Municipal Budget.

PUBLIC PORTION (Agenda Items Only)

APPROVAL OF BILL LIST – \$ 112,398.95

APPROVAL OF MINUTES

Regular Meeting Minutes – 1/19/2023

Regular Meeting Minutes – 2/2/2023

REPORTS Council Committees
Administrator/CFO
Engineer
Mayor

PUBLIC PORTION

ADJOURNMENT

CITY OF ABSECON

ORDINANCE 07-2023

**AN ORDINANCE ESTABLISHING SALARY RANGES
FOR THE CITY OF ABSECON**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ABSECON CITY, NEW JERSEY that this ordinance hereby amends portions of ordinance 5 of 2022. This ordinance reads as follows:

1. Commencing on January 1, 2023, the annual salary or compensation paid to each of the officers or employees of the City of Absecon City holding a position under a classification established and set forth in the Ordinance shall be and the same is hereby fixed and determined within the range set forth.

Mayor	\$ 10,000.00 to 13,000.00 Per Annum
Council President	\$ 9,000.00 to 12,000.00 Per Annum
Councilperson	\$ 8,000.00 to 11,000.00 Per Annum
City Administrator	\$ 40,000.00 to 50,000.00 Per Annum
City Clerk	\$ 80,000.00 to 90,000.00 Per Annum
Deputy City Clerk	\$ 35,000.00 to 45,000.00 Per Annum
Chief Financial Officer	\$100,000.00 to 110,000.00 Per Annum
Deputy Finance Officer	\$ 50,000.00 to 60,000.00 Per Annum
Tax Collector	\$ 80,000.00 to 90,000.00 Per Annum
Deputy Tax Collector	\$ 35,000.00 to 45,000.00 Per Annum
Tax Clerk	\$ 28,000.00 to 36,000.00 Per Annum
Tax Assessor	\$ 35,000.00 to 45,000.00 Per Annum
Planning/Zoning Secretary	\$ 18.00 to 30.00 Per Hour
Construction Official	\$ 80,000.00 to 90,000.00 Per Annum
Technical Assistant Construction	\$ 35,000.00 to 45,000.00 Per Annum
Sub-Code Official	\$ 5,000.00 to 20,000.00 Per Annum
Code Enforcement	\$ 18.00 to 25.00 Per Hour
Recycling/Zoning Assistant	\$ 18.00 to 25.00 Per Hour
Fire Official	\$ 5,000.00 to 10,000.00 Per Annum
Fire Inspector	\$ 5,000.00 to 8,000.00 Per Annum
Municipal Judge	\$ 18,000.00 to 30,000.00 Per Annum
Court Administrator	\$ 60,000.00 to 70,000.00 Per Annum
Deputy Court Administrator	\$ 18.00 to 25.00 Per Hour
Director Information Technology	\$ 80,000.00 to 90,000.00 Per Annum
Police Chief	\$135,000.00 to 145,000.00 Per Annum
Police Captain	\$115,000.00 to 125,000.00 Per Annum
Police Lieutenant	\$110,000.00 to 120,000.00 Per Annum
Police Sergeant	\$105,000.00 to 115,000.00 Per Annum
Patrol Officer per PBA Step Guide	\$ 45,000.00 to 110,000.00 Per Annum
SLEO Class II	\$ 20.00 to 25.00 Per Hour
Police Clerk	\$ 18.00 to 30.00 Per Hour
Crossing Guard	\$ 15.00 to 25.00 Per Hour
Crossing Guard – Five Corners	\$ additional 3.00 Per Hour
Public Works Supervisor	\$ 95,000.00 to 105,000.00 Per Annum
Laborer/Operator	\$ 55,000.00 to 65,000.00 Per Annum
Foreman	\$ 2,500.00 to 3,500.00 Per Annum
Part-Time Public Works	\$ 15.00 to 25.00 Per Hour

Recreation Director	\$ 5,000.00 to 8,000.00 Per Annum
Emergency Management Coordinator	\$ 4,000.00 to 6,000.00 Per Annum

2. The salary, wage or compensation of each of the Officers or employees named in section one of this ordinance shall be paid every two weeks in 26 equal installments.
3. Any Ordinances or parts of ordinances which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of any such inconsistency.
4. This Ordinance shall take effect upon final adoption and publication as required by Law.

DATED:

SIGNED:

Kimberly Horton, Mayor

ATTEST:

Carie A. Crone, RMC, Municipal Clerk

CITY OF ABSECON

ORDINANCE 06-2023

AN ORDINANCE OF THE CITY OF ABSECON, TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A-45.14)

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by Ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by Ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the City Council of the City of Absecon in the County of Atlantic finds it advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the City Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$88,566.17 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the City Council hereby determines that any amount authorized hereinabove that is not appropriated, as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the City Council of the City of Absecon, in the County of Atlantic, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the City of Absecon shall, in accordance with this Ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$309,981.60, and that the CY 2023 municipal budget for the City of Absecon be approved and adopted in accordance with this Ordinance.

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

BE IT FURTHER ORDAINED, that a certified copy of this Ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of the introduction.

DATED: March 2nd, 2023

SIGNED: _____
Kimberly Horton, Mayor

ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk

Passed on first reading at a regular meeting of the Municipal Council held on February 16th, 2023. Laid over and advertised for public hearing and final adoption on March 2nd, 2023.

CITY OF ABSECON
RESOLUTION 48-2023

**A RESOLUTION CERTIFYING THE GOVERNING BODY IS IN COMPLIANCE
WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY
COMMISSION'S "ENFORCEMENT GUIDANCE ON THE CONSIDERATION
OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS
UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964"**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the City of Absecon City Council, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Dated: March 2nd, 2023

**This is to certify that this is a true
copy of a Resolution adopted by the
Council of the City of Absecon at a
Regular Meeting held March 2nd, 2023**

ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk

CITY OF ABSECON

RESOLUTION 49-2023

**A RESOLUTION APPOINTING AN ALTERNATE FUND COMMISSIONER
FOR THE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the City of Absecon is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND require that in the manner generally prescribed by law, each Member shall be permitted to appoint an Alternate Fund Commissioner to the Fund. The Alternate Fund Commissioner shall be either a member of the local unit's Governing Body or one of its employees and shall represent the Member in the absence of the Fund Commissioner; and

WHEREAS, N.J.A.C. 11:15-2.6 state that an Alternate Fund Commissioner who is a member of the appointing local unit's Governing Body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's Governing Body, whichever shall be less; and

WHEREAS, N.J.A.C. 11:15-2.6 states that an Alternate Fund Commissioner who is an employee of the appointing Member shall hold office at the pleasure of the Member and can be removed by the Member at any time without cause; and

WHEREAS, the City of Absecon recommends the appointment of Kayla Haberstroh to serve as Alternate Fund Commissioner in accordance with the FUND Bylaws.

NOW, THEREFORE, BE IT FURTHER RESOLVE, by the City of Absecon that it does hereby appoint Kayla Haberstroh Alternate Fund Commissioner to the Atlantic County Municipal Joint Insurance Fund.

Dated: March 2nd, 2023

**This is to certify that this is a true
copy of a Resolution adopted by the
Council of the City of Absecon at a
Regular Meeting held March 2nd, 2023**

ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk

CITY OF ABSECON

RESOLUTION 50-2023

**A RESOLUTION OF THE CITY OF ABSECON PERMITTING A
CHARITABLE ORGANIZATION TO SOLICIT FUNDS, NAMELY
THE ABSECON-GALLOWAY ROTARY CLUB**

WHEREAS, the above-mentioned charitable organization meets the definition as defined by N.J.S.A.45: 17A-20 and has made application for a permit to solicit funds on roadways situated in the City of Absecon on Saturday, May 7th, 2023 between the hours of 9:00 am and 3:00 pm, has met the requirements as specified in the City of Absecon Ordinance 8 of 1998; and

WHEREAS, the application as filed with the Municipal Clerk by the organization, Absecon-Galloway Rotary Club has been reviewed and the information on it found satisfactory by the Absecon Police Department.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Absecon as follows:

1. Permission is granted based upon conditions set forth in the applicant's application for the Absecon-Galloway Rotary Club to conduct a coin drop on Saturday, May 7th, 2023, between the hours of 9:00 am and 3:00 pm at the intersection of Mill Road and New Jersey Avenue in the City of Absecon.

Dated: March 2nd, 2023

**This is to certify that this is a true
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Council of the City of Absecon at a
regular meeting held March 2nd, 2023**

**ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk**

CITY OF ABSECON
RESOLUTION 51-2023

**A RESOLUTION AUTHORIZING THE INTRODUCTION OF
THE 2023 MUNICIPAL BUDGET**

**Copies of the Budget are filed in the Clerk's Office,
Finance file drawer**

Dated: March 2nd, 2023

**This is to certify that this is a true
Copy of a Resolution adopted by the
Council of the City of Absecon at a
regular meeting held March 2nd, 2023**

**ATTEST: _____
Carie A. Crone, RMC, Municipal Clerk**

February 28, 2023
02:14 PM

City of Absecon
Bill List By Vendor Id

Page No: 1

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
Range: First to Last Rcvd: Y Held: Y Aprv: N
Format: Condensed Bid: Y State: Y Other: Y Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
9476	WITMER PUBLIC SAFETY GROUP INC	22-00533	06/14/22	SCBA MASK CLEANER	Open	64.15	0.00		
9730	MILWAUKEE RUBBER PRODUCTS	23-00124	02/10/23	DISCHARGE HOSE	Open	124.00	0.00		
9862	KATIE ANN GOYA	23-00184	02/27/23	RESOLUTION 41	Open	1,449.68	0.00		
9863	163 MARIN DRIVE LLC	23-00185	02/27/23	RESOLUTION 42	Open	511.61	0.00		
9864	142 MARIN DRIVE LLC	23-00186	02/27/23	RESOLUTION 43	Open	524.00	0.00		
9865	169 MARIN DRIVE LLC	23-00187	02/27/23	RESOLUTION 44	Open	493.42	0.00		
9866	128 MARIN DRIVE LLC	23-00188	02/27/23	RESOLUTION 45	Open	493.42	0.00		
A0037	ATL CO MUN. ASSESSORS ASSOC	23-00130	02/13/23	2023 DUES	Open	290.00	0.00		
A0253	ATLANTIC CITY ELECTRIC	23-00177	02/24/23	UTILITIES	Open	8,642.53	0.00		
A0257	AFFORDABLE HOUSING	23-00162	02/21/23	4TH ROUND OBLIGATIONS	Open	25.00	0.00		
B0047	BOB BARKER	22-01137	12/19/22	MATTRESS	Open	211.45	0.00		
B0075	BILLOWS ELECTRIC SUPPLY	23-00158	02/21/23	ELECTRIC SUPPLIES	Open	1,399.44	0.00		
C0004	CERTIFIED SPEEDOMETER SERVICE	23-00180	02/27/23	VEHICLE CALIBRATION	Open	528.00	0.00		
C0012	C AND R APPLIANCES OF GALLOWAY	23-00125	02/10/23	MICROWAVE REPAIR	Open	219.65	0.00		
C0027	COLLIERS ENGINEERING	23-00168	02/22/23	PROFESSIONAL SERVICES	Open	4,298.55	0.00		
C0124	CORELOGIC TAX SERVICES, LLC	23-00183	02/27/23	RESOLUTION 40	Open	4,000.27	0.00		

February 28, 2023
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City of Absecon
Bill List By Vendor Id

Page No: 2

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
C0128	CLEGG'S GARAGE INC	23-00161	02/21/23	VEHICLE MAINTENANCE	Open	2,445.01	0.00		
C0201	COMCAST	23-00182	02/27/23	MONTHLY SERVICES	Open	1,199.81	0.00		
D0010	DELL MARKETING L.P.	22-01144	12/20/22	DVD DRIVE	Open	29.59	0.00		
D0054	DRAEGER, INC.	23-00153	02/16/23	CERT. SOLUTION	Open	120.00	0.00		
E0070	ED & GENE'S KING TIRE LLC	23-00164	02/22/23	VEHICLE MAINTENANCE	Open	877.16	0.00		
G0041	GALLOWAY ACE HARDWARE	23-00157	02/21/23	SUPPLIES	Open	167.24	0.00		
G0111	GUARDIAN TRACKING, LLC	23-00189	02/27/23	ANNUAL SUBSCRIPTION	Open	1,805.40	0.00		
G0132	GCSI SECURITY GROUP	23-00122	02/09/23	C/S MONITORING PUBLIC WORKS	Open	300.00	0.00		
G0140	GOLDSTAR PRODUCTS INC.	23-00154	02/21/23	DEGREASER	Open	512.32	0.00		
H0025	HUGHES ELECTRIC COMPANY	23-00172	02/23/23	NEW FIREHOUSE CONSTRUCTION	Open	13,116.46	0.00		
H0066	THE HOME DEPOT CREDIT SERVICE	23-00173	02/23/23	SUPPLIES	Open	147.56	0.00		
H0083	HORIZON BLUE CROSS	23-00163	02/22/23	MARCH DENTAL	Open	3,834.66	0.00		
L0006	LIZBEST SERVICES, LLC	23-00159	02/21/23	CLEANING FOR FEBRUARY	Open	2,000.00	0.00		
L0016	FRANK J. LENTZ, ESQ	23-00175	02/23/23	FEBRUARY 2023 PUBLIC DEFENDER	Open	600.00	0.00		
N0113	NJ PHCC	23-00126	02/10/23	2021 NSPC	Open	115.00	0.00		
O0001	OLD DOMINION BRUSH CO., INC.	23-00160	02/21/23	LEAFER PARTS	Open	206.23	0.00		
P0015	PITNEY BOWES	23-00170	02/22/23	POSTAGE	Open	5,000.00	0.00		
P0018	PASHMAN STEIN WALDER HAYDEN	23-00195	02/28/23	RESOLUTION 39	Open	22,500.00	0.00		

February 28, 2023
02:14 PM

City of Absecon
Bill List By Vendor Id

Page No: 3

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
P0063	P.W.A.N.J.	23-00114	02/09/23	2023 MEMBERSHIP	Open	75.00	0.00		
Q0001	QUALITY TINT BY NELSON	22-01048	11/22/22	PROFESSIONAL SERVICES	Open	250.00	0.00		
S0003	STC WATER TREATMENT SERVICE	23-00174	02/23/23	FEBRUARY 2023 WATER TREATMENT	Open	104.00	0.00		
S0019	SOUTH JERSEY GAS CO.	23-00198	02/28/23	UTILITIES	Open	9,528.32	0.00		
S0024	SOUTH JERSEY WELDING SUPPLY	23-00156	02/21/23	SUPPLIES	Open	300.30	0.00		
T0002	TRI CITY PRODUCTS	23-00194	02/28/23	ROLL TOWELS	Open	455.40	0.00		
T0092	TOSHIBA BUSINESS SOLUTIONS, USA	23-00165	02/22/23	COPIER COUNTER AND MAINTENANCE	Open	529.29	0.00		
T0110	CARL N. TRIPICIAN, ESQUIRE	23-00176	02/23/23	FEBRUARY 2023 PROSECUTOR	Open	1,800.00	0.00		
U0021	UNITED METHODIST CHURCH	23-00193	02/28/23	JANUARY 2023 SENIOR SERVICES	Open	2,961.61	0.00		
V0012	VISION SERVICE PLAN (EA)	23-00179	02/24/23	MARCH BENEFITS	Open	224.24	0.00		
V0022	VERIZON	23-00178	02/24/23	MONTHLY SERVICES	Open	149.18	0.00		
W0044	WASZEN BROTHERS	23-00155	02/21/23	RENTAL	Open	740.00	0.00		
		23-00190	02/27/23	PORTA POTTIES & PUMP STATION	Open	17,030.00	0.00		
						17,770.00			

Total Purchase Orders:	47	Total P.O. Line Items:	0	Total List Amount:	112,398.95	Total Void Amount:	0.00
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