

Request for Proposals
City of Absecon Planning Board
500 Mill Rd
Absecon, NJ 08201

November 20, 2023

**Proposal Requirements for the following positions
Exempt from public bidding:**

**Planning Board Solicitor
Planning Board Engineer
Planning Board Planner**

Prospective firms must submit the following information to the Secretary of the Planning Board, 500 Mill Rd, Absecon, NJ 08201 on or before 4:30 p.m. December 1, 2023

- A) Statement of Qualification for the position.
- B) Statement of Previous Experience, specifically in the State of New Jersey.
- C) Statement of Specific Experience, including but not limited to representing Planning Boards.
- D) Statement of the 2024 Hourly Rates for all classifications of all professionals necessary to provide the service for the City of Absecon.
- E) Statement of compliance with the City's Pay to Play Ordinance #6-2013

Complete proposals must be received on or before 4:30 p.m. December 1, 2023 in the office of the Planning Board Secretary, 500 Mill Rd, Absecon, NJ 08201.

Proposals will be judged on the following criteria: Statement of Qualifications 33%, Statement of Previous Experience, 10%, Statement of Specific Experience, 50% and Hourly rates 7%. The City of Absecon has the authority to declare any proposal incomplete that does not completely address Statements A through D above.